

SCHOOL BOARD OF BROWARD COUNTY

AUDIT COMMITTEE MEETING

KC WRIGHT ADMINISTRATION CENTER
BOARD ROOM
600 SE 3RD AVENUE
FORT LAUDERDALE, FLORIDA

THURSDAY, JANUARY 20TH, 2022
11:02 A.M. - 1:40 P.M.

Court Reporter:
Timothy R. Bass, Stenographic Reporter
Bass Reporting Service, Inc.
633 SE 3rd Avenue, Suite 200
Fort Lauderdale, FL 33301

1 COMMITTEE MEMBERS IN ATTENDANCE:

2 MR. ROBERT MAYERSOHN, CHAIR
MR. ANDREW MEDVIN, VICE CHAIR
3 MR. ANTHONY DE MEO (Telephonically)
MR. ADAM SABIN
4 MS. REBECCA DAHL
MS. MARY FERTIG
5 DR. NATHALIE LYNCH-WALSH (Telephonically)
MS. PHYLLIS SHAW

6
7 OFFICE OF THE CHIEF AUDITOR STAFF:

8 MR. JORIS JABOUIN, Chief Auditor
MS. ALI ARCESE, Manager, property and Inventory
9 Audits
MS. ANN CONWAY, Manager, Internal Funds Audits
10 MR. ERIC SEIFER, Auditor III
MS. MICHELE MARQUARDT, Executive Secretary
11 MS. WANDA RADCLIFF, Clerk Spec B Confidential

12 DISTRICT STAFF:

13 DR. VALERIE WANZA, Chief School Performance &
14 Accountability Officer, Office of School
Performance & Accountability
15 DR. JERMAINE FLEMING, Acting Chief Strategy &
Operations Officer, Office of the Chief Strategy
16 Operations Officer
DR. LEO NESMITH, Task Assigned Chief Safety & Security
17 Officer, Office of Safety, Security & Emergency
Preparedness
18 MR. MARK DORSETT, Executive Director, Physical Plant
Operations
19 MR. SAM BAYS, Task Assigned Executive Director Capital
Program, Office of Chief Facilities &
20 Construction Management
MR. RYAN SMITH, Director, Business Support Center
21 MS. ERUM MOTIWALA, Director, Accounting & Financial
Reporting
22 MS. SHELLEY MELONI, Director, Pre-Construction
MR. MICHAEL MEDINA, Director, Food & Nutrition
23 Services
MS. MARY MULDER, Director, Food & Nutrition Services
24 MS. MARY COKER, Director, Procurement & Warehousing
Services
25

1 MR. DIVINE AMOAH, Manager, Architectural Engineering,
Pre-Construction

2 MS. SHARI FRANCIS, Manager, PWS (Telephonically)

3 MS. TONI BARNES, Trainer-Safety, Enterprise Risk &
Emergency Preparedness, MSL CPAs & Advisors

4 INVITED GUESTS:

5 MR. EDDY CASTANEDA, Audit Senior Manager, MSL CPAs &
Advisors

6 MR. MATTHEW BLONDELL, Business Risk Consulting, RSM

MS. KATHLEEN LANGAN, AECOM

7 MS. ASHLEY CARPENTER, Atkins

8 MR. ROB BROLINE, Partner, Carr Riggs & Ingram CPAs and
Advisors

9 MR. TIM BASS, Court Reporter, United Reporting

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1 Thereupon, the following proceedings were had:

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3 MR. MAYERSOHN: Good morning everybody.
4 Happy New Year.

5 Today is Thursday, January 20th at 11:00.
6 This is the Audit Committee Meeting.

7 If we can all rise for the pledge?
8 (Whereupon, the Pledge of Allegiance was
9 recited.)

10 MR. MAYERSOHN: Can we get a roll call?

11 MR. JABOUIN: Mr. Mayersohn, I will do the
12 roll call. And we do have excused -- good
13 morning, I'm Joris Jabouin, the Chief Auditor.
14 I'll do the roll call. We do have two members
15 from the audit committee that are excused today,
16 that's Mr. Moses Barnes and Ms. Hagan Disch. Mr.
17 Anthony De Meo will be calling in a little bit
18 later. And I believe that Dr. Lynch-Walsh is on
19 the phone. If you can please confirm?

20 DR. LYNCH-WALSH: Yes.

21 MR. JABOUIN: Thank you.

22 Ms. Rebecca Dahl?

23 MS. DAHL: Here.

24 MR. JABOUIN: Ms. Mary Fertig?

25 (No response.)

1 MR. JABOUIN: Mr. Robert Mayersohn?

2 MR. MAYERSOHN: I'm here.

3 MR. JABOUIN: Mr. Andrew Medvin.

4 MR. MEDVIN: Here.

5 MR. JABOUIN: Ms. Phyllis Shaw?

6 (No response.)

7 MR. JABOUIN: Mr. Adam Sabin?

8 MR. SABIN: Here.

9 MR. JABOUIN: And in the room, if we can
10 please announce?

11 DR. FLEMING: Good morning, Jermaine Fleming,
12 Acting Chief Strategy & Operations.

13 COURT REPORTER: Tim Bass, court reporter.

14 MS. CONWAY: Ann Conway, Audit Department.

15 MS. ARCESE: Ali Arcese, Office of the Chief
16 Auditor.

17 MS. MARQUARDT: Michele Marquardt, Office of
18 the Chief Auditor.

19 MR. JABOUIN: That's it.

20 MR. MAYERSOHN: All right.

21 Currently, we do not have a quorum, but that
22 doesn't mean that we can't hear items or at least
23 talk to items that are on the agenda.

24 So with that being said --

25 DR. LYNCH-WALSH: Mr. Mayersohn?

1 MR. MAYERSOHN: Yes.

2 DR. LYNCH-WALSH: I'm hearing very little. I
3 mean it sounded as though you and I are the only
4 two people here for this meeting.

5 MR. MAYERSOHN: Okay. So -- so if you can
6 make sure that your microphone is on? And
7 because we're all wearing masks, if you can speak
8 into your microphone it would be helpful so we
9 can all hear. I mean, we can hear in the room,
10 but, obviously, Dr. Lynch-Walsh has a difficult
11 time hearing outside of it.

12 DR. LYNCH-WALSH: And I'll happily trot down
13 there but I was trying not to.

14 MR. MAYERSOHN: Okay. Well, right now, even
15 if you trotted down it wouldn't be helpful. I
16 mean -- go ahead. Yes, Ms. Dahl.

17 MS. DAHL: I'm a little concerned that we
18 have so few people here. Even though they're on
19 the phone, we can't vote or anything today; is
20 that correct?

21 MR. MAYERSOHN: Correct. Correct.

22 MS. DAHL: So did we know that this number of
23 people were coming so it was so small?

24 MR. JABOUIN: So Ms. Dahl, we do have
25 expected in-person attendance from six members to

1 have quorum. So we did -- we were aware it would
2 be close and we do anticipate getting those
3 members to be able to vote on matters later, but
4 we can proceed with administrative matters in the
5 meantime.

6 MS. DAHL: Okay. Question --

7 MR. MAYERSOHN: Can somebody text Ms. Dahl --
8 not Ms. Dahl, she's here, Ms. Shaw and Ms. Fertig
9 to see if they are --

10 MS. MARQUARDT: They're on their way.

11 MR. MAYERSOHN: -- if they're on their way or
12 they're tied up? I mean, I know Ms. Shaw
13 sometimes gets involved with work or whatever.
14 Oh, and Mr. Nesmith, can you announce who you
15 are? Dr. Nesmith. I'm sorry, Dr. Nesmith.

16 DR. NESMITH: I'm Leo. Good morning, Leo
17 Nesmith, Task Assigned --

18 MR. MAYERSOHN: I think your microphone's not
19 on. Go ahead.

20 DR. NESMITH: Good morning.

21 MR. MAYERSOHN: I don't hear it. He's going
22 to talk about how great the Cowboys are.

23 DR. NESMITH: Good morning. Leo Nesmith,
24 Task Assigned Chief Safety & Security Officer.

25 MR. JABOUIN: Can I please ask Dr.

1 Lynch-Walsh, since the members are speaking in
2 the microphone, has that improved?

3 DR. LYNCH-WALSH: As far as I can tell, I
4 know you and Mr. Jabouin are there, I know that
5 Mr. Mayersohn is there, I can hear Dr. Nesmith,
6 but that's it. As far as I'm concerned the only
7 two audit committee members that are there, I'm
8 guessing that Rebecca's on the phone.

9 MR. MAYERSOHN: No, Dr. Walsh, the members
10 that are here are Mr. Sabin, Ms. Dahl, myself and
11 Mr. Medvin. So we're waiting for --

12 DR. LYNCH-WALSH: So I can't hear any of the
13 members but I can hear you clearly and I can hear
14 Mr. Jabouin clearly, so --

15 MR. MAYERSOHN: Right. We've addressed them
16 to, when they speak, they're not speaking
17 currently, to speak into the microphone so you
18 can hear them. And if for some reason you can't,
19 then we will figure out through technology how to
20 make that happen.

21 DR. LYNCH-WALSH: Okay. Let's see how it
22 goes, but it's sounded like a very empty
23 boardroom.

24 MS. DAHL: It is.

25 MR. MAYERSOHN: It is.

1 All right. So moving forward, we can't vote
2 on the approval of the agenda but we can go to
3 Chief Administrative Matters.

4 MR. JABOUIN: Thank you. Good morning.
5 Joris Jabouin, Chief Auditor. I wanted to report
6 to the committee that, regarding the district's
7 annual training program for school board
8 established advisory committees, that we have
9 received all of the acknowledgment that the
10 training has occurred. With respect to the
11 acknowledgment of School Board Advisory Member
12 Responsibilities form, we're missing two of them.
13 We are expecting one of the members to attend the
14 meeting and we will seek to get that person to
15 sign that form and the other person won't be here
16 and we will try to get them to them through the
17 mail.

18 Also, regarding the audit committee
19 timeframes, as you know, as was discussed we do
20 have the timeframes next to those items, they are
21 a guide, but we have provided them to district
22 staff who will attend portions of the meeting, so
23 that way they can manage their schedule if they
24 have other meetings that they need to attend and
25 they'll be able to be in and out. We also have

1 consultants who are coming in from out of town
2 and they are aware of those times. And then we
3 do value the audit committee members and some of
4 you have responsibilities outside of the district
5 that you need to get to and we want to be
6 respectful to that. We know that time is
7 unlimited but we do thank the members that are
8 here at the meeting and your participation
9 throughout as you provide advice and consultation
10 to us as we perform the audit program. I
11 certainly appreciate your contributions and thank
12 you in advance for your contributions at this
13 meeting.

14 Mr. Mayersohn, that concludes my introductory
15 report.

16 MR. MAYERSOHN: Okay. We do not have any
17 public speakers on the agenda; correct?

18 MR. JABOUIN: Let me check, but we did not.

19 MR. MAYERSOHN: Okay. So while we're
20 checking on that, Audit Committee Chair Comments,
21 again, I want to wish everybody a happy new year.
22 This is the first time we've gotten here since
23 the new year, so I hope the new year is off to a
24 great start.

25 I want to remind everybody that our goal

1 remains to review these reports with explicit
2 focus and try not to get off on tangents, so we
3 can try to keep within our timeframe.

4 And I was just advised that we do not have
5 any public speakers.

6 I'm still waiting, I have not received any
7 additional information, and maybe, Dr. Nesmith,
8 you can follow up on our motion that we had
9 regarding the Office of the Chief Auditor being a
10 direct report to the school board similar to the
11 general counsel and the superintendent. We had
12 that motion, I think, when Dr. Cartwright was
13 here and she said she was going to follow up.
14 And I previously had conversations with the
15 previous chair, Dr. Osgood. She was in favor of
16 moving that forward to some sort of workshop or
17 discussion or some way where the rest of the
18 board members could weigh in.

19 So I don't know where we're at on that.

20 DR. NESMITH: So I just -- let me make sure
21 I'm crystal clear and I'll start with a question.
22 So did you submit that formal motion? When was
23 that formal motion submitted?

24 MR. MAYERSOHN: It was submitted in August of
25 2021.

1 MR. JABOUIN: Dr. Nesmith, the motion was
2 done by the audit committee and the district did
3 respond to it. There was some conversations with
4 Chair Mayersohn and Board Chair Osgood regarding
5 that. And there was also some communications
6 that Chair Mayersohn sent to Mr. Moquin as well
7 to follow up on that.

8 DR. NESMITH: So -- and the reason why I
9 posed the question, just so you understand, in my
10 prior role I would have overseen the formal
11 request, but -- and the reason why I asked when
12 it was submitted is because I assumed the
13 task-assigned role in August, which is why I'm
14 unfamiliar with the formal motion. However, I
15 will follow back up with Ms. Pauline White, who
16 is my secretary, to backtrack on the motion. By
17 listening to Mr. Jabouin I believe some response
18 was provided. I guess the question is, is the
19 committee unhappy with the response?

20 MR. MAYERSOHN: Well, the initial response
21 was that I, as the chair, was going to meet with
22 the school board chair, which we did. We had a
23 conversation. And then the follow-up to that
24 was, what's the next step? So the next step was,
25 Dr. Osgood said, you know, I don't know what the

1 next step is. At that time I think in August or
2 a subsequent meeting Dr. Cartwright was here and
3 she said she was going to follow up to determine,
4 you know, where that stood. My understanding
5 from Dr. Osgood was she supported the motion and
6 was going to bring it forward. The only way
7 through that to the rest of her board members
8 would be in some form of workshop. So I don't
9 know whether or not that workshop is in the
10 works, being scheduled, or just to kind of, you
11 know, push it along to see where we're at.

12 DR. NESMITH: I am not aware that the
13 workshop has been tentatively scheduled on the
14 workshop calendar. One recommendation that I
15 have is that you can bring it forward in your
16 committee report.

17 MR. MAYERSOHN: I don't have one.

18 DR. NESMITH: I understand. So I will speak

19 --

20 MR. MAYERSOHN: I mean, I did -- I believe I
21 brought it forward when I gave my annual report.

22 DR. NESMITH: I'll follow back up with Mr.
23 Moquin on that.

24 MR. MAYERSOHN: Okay. I appreciate it.

25 And for the record, Ms. Fertig is here. If

1 you could speak into your microphone, turn it on
2 so we can see if Dr. Lynch-Walsh can hear you.

3 MS. FERTIG: Can you hear me?

4 MR. MAYERSOHN: No.

5 MS. FERTIG: Can you hear me now?

6 MR. JABOUIN: Yes.

7 MR. MAYERSOHN: Dr. Walsh, can you hear Ms.
8 Fertig?

9 DR. LYNCH-WALSH: Yes. Yes.

10 MR. MAYERSOHN: Okay. All right. So we're
11 waiting for one more to have a quorum.

12 And those are my comments. We cannot approve
13 the minutes for November. So we can move on to
14 Item Number 9 and, I guess, have a discussion and
15 review the Internal Funds Audits of Selected
16 Schools.

17 MR. JABOUIN: Thank you. If we do have
18 outside, if we have, Director Smith is here.
19 Certainly, we can discuss this item and hopefully
20 we have enough quorum by the time it's time to
21 transmit, because this is one of the reports that
22 we do need to transmit because the Auditor
23 General in their audit are asking about those
24 particular reports.

25 But Agenda Item 9, this is a consolidated

1 report on audits of internal funds of 27 schools.
2 This audit was performed by various team members
3 of the Office of the Chief Auditor. It was
4 managed by internal funds audit manager, Ann
5 Conway. At a previous meeting I had discussed
6 the scope of those audits. And even at the last
7 meeting we talked about some of the accounts and
8 the sub-accounts as well in November. But in the
9 interest of time I will go into the issues, but
10 if you go -- if the committee goes to the table
11 of contents you can see the 27 schools that were
12 reviewed and then at the bottom there are the
13 pages where the exceptions were noted on two
14 schools, Boyd Anderson and Stranahan, and they're
15 discussed further on pages 61 through 81 of the
16 report.

17 MS. DAHL: Michele, I'm having trouble
18 getting on my computer. Is there somebody that
19 can help me? I can't get the reports, the data
20 reports.

21 MR. JABOUIN: So I'll ask one of my staff
22 members to help you, Ms. Dahl.

23 MS. DAHL: Okay. Thank you. I appreciate
24 it. I have a new computer.

25 MR. JABOUIN: Regarding the negative balance

1 exceptions, it was my intent to bring all of the
2 negative balance exceptions in the November 18th
3 meeting, so there would be a consolidated,
4 discussion of negative balances across the
5 schools. At that meeting, the previous meeting,
6 I presented seven schools that had negative
7 balances, and due to the timing and being able to
8 review, Boyd Anderson and Stranahan, I was not
9 able to complete those reviews before the cutoff
10 of the November 18th meeting and so the package
11 went out without those and they are included in
12 this package now.

13 As you can see, there are year-end negative
14 balances on page 62 for Boyd Anderson in the
15 athletic fund and page 74 for Stranahan for the
16 athletic fund as well. And those were rolled
17 into the statement of changes in fund balance.
18 These are both Business Support Center schools
19 and we have received adequate responses from BSC
20 Director, Ryan Smith, as well as Acting Chief
21 Financial Officer, Oleg Gorokhovsky. And those
22 indicate action plans and we've got responses
23 from Principals Griffin and Padura and OSPA
24 Chief, Dr. Wanza, as well. And they indicate a
25 support and commitment to work on the issues.

1 DR. LYNCH-WALSH: Mr. Mayersohn?

2 MR. MAYERSOHN: Yes.

3 DR. LYNCH-WALSH: I just lost -- it just
4 drifted off there. The sound seems to be going
5 in and out.

6 MR. MAYERSOHN: No, Mr. Jabouin had stopped
7 talking for a minute.

8 DR. LYNCH-WALSH: Oh, that was the end.
9 Okay.

10 MR. JABOUIN: Well, I apologize for that. I
11 do have a little bit of an update on attendance
12 from my assistant, Ms. Marquardt in that Ms. Shaw
13 will be here in approximately 20 minutes.

14 MR. MAYERSOHN: Okay.

15 MR. JABOUIN: And if I may proceed with the
16 discussion and then hopefully if Ms. Shaw, if she
17 has questions, we can field them at the time.

18 But I wanted to report to the committee that
19 I have met with Director Ryan Smith, OSPA Chief,
20 Dr. Wanza, and Ms. Conway, and subsequent to the
21 November 18th meeting I was able to witness some
22 of the enhanced reporting that Mr. Smith is
23 doing. I was able to also see some of the
24 immediate actions that he's taken in contacting
25 schools regarding negative balances. And I also

1 noted and he'll probably report later that the
2 fund balances at Boyd Anderson now is 8,340 as of
3 December of 2021, whereas it was a negative
4 17,542 in the report.

5 Stranahan, their internal funds athletic
6 balance has decreased. The negative has
7 decreased from a negative 23,000 to negative
8 8,000.

9 I do see the proactive thinking that Dr.
10 Wanza talked about. Certain things such as
11 absorbing security costs at athletic events and
12 the commitment to work with the Business Support
13 Center as well. There are some accounts that I
14 saw, such as yearbook, that are going to have a
15 negative balance for portions of the year until
16 the yearbooks are sold. But, ultimately, if
17 they're positive at the end of the year, then
18 that is, you know, what the requirement is.

19 But these issues also occurred before Mr.
20 Smith's hire and the action plans that he's put
21 in and the action plans that Dr. Wanza has put in
22 as well, they will be effective, but they will
23 occur -- they'll have a lagging effect because
24 many of these were put together in 2021 and these
25 audits were for school year 2020.

1 So I do anticipate that we will see the
2 positive effect of those, but there will be a
3 time lag before we actually see that.

4 But what's also significant in the report
5 besides the negative balance is that we do have
6 an exception regarding documentation that we were
7 not able to obtain during the audit for
8 Stranahan. Our team did utilize secondary
9 information, but we couldn't get some of the
10 source documents that we normally get. We
11 understand that this was during the beginning of
12 the pandemic period and there were certain types
13 of issues and it is encouraging to see that
14 district staff took action by putting in a more
15 experienced bookkeeper, training the previous
16 bookkeeper, and recognizing the importance of
17 having the proper audit documentations which is
18 required. This is an exception, but, you know,
19 we are encouraged by the reaction that we saw
20 from management on that.

21 That does conclude my introduction and Mr.
22 Smith -- and now if we can acknowledge Dr.
23 Wanza's presence?

24 DR. WANZA: Valerie Wanza, Chief School
25 Performance & Accountability Officer. I'm sorry,

1 I wasn't watching the time. I was here on time
2 but I wasn't watching the time. And I'm here for
3 Dr. Cartwright, as well.

4 MR. MAYERSOHN: Thank you, Dr. Wanza.

5 DR. WANZA: You're welcome.

6 MR. MAYERSOHN: Are there any questions?

7 Ms. Dahl?

8 DR. LYNCH-WALSH: Mr. Mayersohn, I have some,
9 but I don't have a mechanism by which to raise my
10 hand.

11 MR. MAYERSOHN: Okay.

12 MS. DAHL: Okay. Well, Dr. Wanza -- and, I'm
13 sorry, through the Chair to Dr. Wanza, the
14 centers to do -- to help with the bookkeeping and
15 stuff started after I left the district. How
16 does that work? Do the schools now collect the
17 money and somebody, someone from the center comes
18 over and collects it? I just don't understand
19 the process.

20 DR. WANZA: So there is a site-based process
21 and Mr. Smith will have to explain it completely,
22 but there -- so there's no longer like, you know,
23 when you were principal, I was a principal, where
24 we hire a bookkeeper who reports directly to the
25 principal, only has to do our school on-site

1 every day, I believe in the Business Support
2 Center the bookkeepers there have maybe three or
3 four schools assigned to them and they're like
4 the traveling person that the school collects the
5 money, they have it in a secured place, and then
6 when the bookkeeper gets there they do all of the
7 transactions as if it was the site-based
8 bookkeeper responsible for that school.

9 If I misspoke, Mr. Smith, you can --

10 MR. SMITH: No, that is correct. We do have
11 a staff team that each have portfolios of schools
12 ranging from two with some of the high schools to
13 as many as five with some of the low-volume
14 elementary schools and they do make sure that
15 they're on site with the locations in order to be
16 in line with our standard practice bulletins and
17 make sure the deposits and the cash are handled
18 in accordance with those.

19 MS. DAHL: So I don't think I heard it
20 correctly. So there is an on-site bookkeeper at
21 each one of the schools?

22 MR. SMITH: Yes.

23 MS. DAHL: Okay. Thank you.

24 MR. MAYERSOHN: Any other questions? Ms.
25 Fertig and then Mr. Medvin and then Dr.

1 Lynch-Walsh.

2 MS. FERTIG: I have a comment if you want to
3 wait until the end but when I saw the two schools
4 involved --

5 MR. MAYERSOHN: Wait. Can you hear, Ms.
6 Fertig?

7 MS. FERTIG: I'm sorry. I apologize. I
8 didn't have the microphone on.

9 Okay. So when I read this and I saw the two
10 schools involved, again, I thought about the
11 equity issues that we talked about at our last
12 meeting and I pulled the CCC settlement which I
13 believe is a specific point on -- this doesn't go
14 to the monetary issues that we're talking about,
15 but I think it's very much becoming evident that
16 there's a pattern of inequity in what's happening
17 in many of these schools.

18 So I'm just going to suggest to whoever, Dr.
19 Wanza, that you pull the CCC settlement and you
20 review the agreement the school board made
21 regarding athletic equipment, extracurricular
22 activities and academic clubs, athletics, and so
23 forth, to ensure equity in our schools.

24 And I'm also going to suggest that we forward
25 these reports to the diversity committee for

1 further conversation.

2 Thank you.

3 MR. MAYERSOHN: Mr. Medvin?

4 MR. MEDVIN: Mr. Smith, is your department,
5 is it analogous to a CPA firm? It sounds like
6 you have a staff of in this case bookkeepers, it
7 appears that at different levels of competency,
8 going out and each one is assigned several
9 schools. And they're not there every day but
10 there's a regular basis of communication and show
11 up. And it seems part of the problem was, I
12 think it was mentioned in the report that at
13 certain times certain of the staff people that
14 you, your staff, may not have been up to the task
15 at the high school level, which is obviously a
16 little bit more complicated. And is that being
17 -- I guess it is being addressed at this point.
18 And, you know, I guess it's -- I like the thought
19 of an onsite bookkeeper, but, obviously, that's
20 not economically feasible anymore as it was. And
21 I guess your staff is different levels so there's
22 oversight, you know, someone reviews the
23 bookkeeper, like a manager would or you would so
24 this can be avoided?

25 MR. SMITH: That is correct. And I think

1 that's an appropriate analogy to use. It's more
2 of a shared services model where the expertise
3 that's utilized to be bookkeeping, rather than
4 having the training be done in a decentralized
5 environment, we're able to harness a small group
6 of specialists to ensure that we are able to
7 perform the roles of the job and have better and
8 stronger training and development as well as
9 course correction in the event of policy changes
10 and things of the such.

11 MR. MEDVIN: Okay. And my second point, I
12 guess, goes along with what Ms. Fertig was
13 saying, it seems that these negative balances
14 were caused again by moneys being expended that
15 weren't there and weren't there perhaps because
16 of circumstances of the particular school. My
17 understanding of the way they should be is, as
18 money comes in from external sources, the clubs
19 and what have you, and they spend what they have.
20 And athletics I'm sure being the biggest single
21 one, at the high school level especially, just
22 doesn't always work out and then you have these
23 negative balances. And I guess this should be
24 addressed perhaps at like in the diversity area
25 to see why. It may be a budgetary issue.

1 Thank you.

2 MR. SMITH: That is correct. And I would
3 like to just reiterate Mr. Jabouin's point that
4 through the leadership of Dr. Wanza,
5 Superintendent Cartwright and her predecessor, as
6 well as Shawn Cerra, they have addressed the root
7 causes of those as it relates to athletics.
8 Working directly with Mr. Cerra and his team we
9 have been able to get all of the athletics
10 accounts, with the exception of one back, into
11 the positive. And with these policy changes we
12 believe that they should have a much cleaner
13 future going forward without the risk of running
14 into the red.

15 MR. MAYERSOHN: Dr. Lynch-Walsh and then back
16 to Ms. Fertig.

17 DR. LYNCH-WALSH: Okay. Thank you.

18 Okay. So the Boyd Anderson issue seems
19 consistent with the last discussion we had where
20 there is some equity issues in terms of they just
21 don't have the money but they still have to
22 expend it and COVID isn't helping. That one
23 seems pretty cut and dry. It would be helpful
24 for the continuity of the discussion to have some
25 why, root causes mentioned in here rather than

1 just what, in terms of understanding why these
2 things went negative.

3 However, at Stranahan we have a different
4 thing going on that I fear is being glossed over,
5 not by the auditors, because the auditors went as
6 far as citing Florida Statute 11.47 about the
7 failure to make a proper auditor examination,
8 making a false report and failure to produce
9 documents or information. I'm disturbed that you
10 had missing documentation and yet that audit is
11 being -- result is being treated it seems the
12 same as the one for Boyd Anderson. And,
13 furthermore, a couple of these explanations are
14 concerning. On page 77, and I think it's
15 mentioned elsewhere, the BSC performed a thorough
16 review of some of the concerns of the principal
17 related to performance of the BSC representative
18 servicing her school. From those concerns staff
19 changes were made allowing for a more experienced
20 bookkeeper. What were the concerns?

21 And then my favorite is the next bullet. It
22 is important to note that the room being used to
23 store records for disbursements is under
24 construction and many records involved in this
25 audit had been moved around making it more

1 challenging to locate all records. The
2 construction has been concluded, so this should
3 not be an issue moving forward.

4 No, that doesn't work as an excuse. First,
5 the problem is the bookkeeper and then the
6 problem is that we're under construction. At the
7 end of the day this is what was missing.
8 Documentation, this is back on page 72,
9 documentation that was not presented for audit
10 included the support documenting the expenditure
11 of a total of 5,235, internal advances to a
12 basketball coach issued for student travel meals
13 and 1,936 internal advances to a cheerleading
14 coach issued for student travel, meals and
15 miscellaneous expenses. So we have expenses
16 being reimbursed for which there's no support.
17 And I consider 5,200 material in terms of that
18 balance.

19 And there's no explanation other than the
20 room was under construction? And does this get
21 pursued further or we just pretend -- we're just
22 okay with the documentation being missing?

23 MR. MAYERSOHN: Go ahead.

24 MR. SMITH: So we definitely -- we
25 acknowledge that there was a staff issue. So

1 when we say a thorough review of the concerns, we
2 did meet with Ms. Padura and discussed the
3 capacity of the bookkeeper. As those in the room
4 may be familiar with and for those who aren't
5 should be familiar with, the volume at our high
6 schools is considerably higher than that of some
7 of our smaller volume schools and it typically
8 requires our most experienced bookkeepers because
9 the capacity to handle those high schools is
10 significant.

11 In this instance, Michelle Padura, the
12 principal, didn't feel that the current
13 bookkeeper had that capacity. Upon our review we
14 agreed and changes were made. This was very,
15 very early into my tenure with the BSC. And then
16 going back to the comments about a development
17 system, as I said, these higher level bookkeepers
18 are 19, pay grade 19s under our contract. It
19 requires more expertise and knowledge. And in
20 this particular case the individual was not a 19
21 and they weren't capable of handling that. So we
22 did make a change.

23 In addition, we did --

24 DR. LYNCH-WALSH: Okay. So let me just stick
25 a pin in that.

1 Did that have anything to do with the missing
2 documentation? I'm trying to see how that's
3 relevant to the missing documentation. I'm
4 trying to make the link between -- and I'm not
5 necessarily a fan of bookkeepers. I would prefer
6 some degreed accountants. And I'm not sure what
7 bookkeeper, who supervises the bookkeepers. But
8 that being said, did the inexperience of the
9 bookkeeper lead to the missing documentation?

10 MR. SMITH: I would say, no. And, you know,
11 I think the capacity issue is separate from the
12 missing documents issue. I know that we examined
13 it from an employee relations standpoint and it
14 was felt that we did what we could do to coach
15 and support the employee as they continued to
16 learn the role of their job and place them in a
17 position to be successful.

18 In addition to that, as I noted, the room
19 being under construction did have an impact.
20 Because, again, with records being moved, it's
21 really challenging for to us to say definitively
22 that those records weren't moved elsewhere. So
23 it's really not an excuse, it's an explanation of
24 the circumstance.

25 Where we stand now is we've been retraining

1 and developing, not only on the bookkeeping side
2 but on the budget keeping side as well to make
3 sure that our staff can meet the demands and the
4 needs of the district.

5 DR. LYNCH-WALSH: Oh, well, maybe I'm
6 confused. The room that would be storing
7 records, that was in your office or the school?

8 DR. WANZA: Dr. Lynch-Walsh -- may I speak?
9 I'm sorry. May I speak through the Chair?

10 MR. MAYERSOHN: Yes, you may, Dr. Wanza.

11 DR. WANZA: This is Valerie Wanza. So it is
12 my understanding that the room was physically at
13 the school not the TSSC building where Mr.
14 Smith's office resides. And so --

15 DR. LYNCH-WALSH: So the room in question is
16 at the school. So then -- because he mentioned
17 who was being retrained. As someone that used to
18 have to oversee inventory, and I'm going to treat
19 it as though we're talking about missing
20 inventory because we're talking about missing
21 records, that's not an excuse. You're supposed
22 to safeguard documents, which I think the
23 auditors do a really good job of pointing out all
24 of the state statutes, retention of records. So,
25 I'm sorry, it may be -- it's not even, to me, an

1 explanation, because that means you're not --
2 you're not prioritizing safeguarding those
3 records. They know they're likely to get
4 audited. If you have to keep them under your
5 desk, that's where you keep them. So where does
6 it go? It sounds like the people need to be
7 retrained at the schools. Because if that school
8 lost the records or that's the story we're going
9 with, then the school is the one with the issue
10 in this particular instance. Because both of
11 these bullets don't seem to explain, either, A,
12 the missing documents, or, B, the negative
13 balance. The bookkeeper not being experienced
14 seems to be completely unrelated to the audit
15 exception.

16 MS. FERTIG: Could someone clarify where in
17 the school these -- I know if we had a bookkeeper
18 we'd have one understanding, and for Dr.
19 Lynch-Walsh's line of questions I would just be
20 curious who's office they were in or were they in
21 the main office? Where were these records that
22 are referenced in here? Were they in the coach's
23 office; were they in the main office; where were
24 they?

25 DR. WANZA: So I would have to -- if I may,

1 this is Valerie Wanza, Chief School Performance &
2 Accountability Officer, I can either step out and
3 communicate with the principal and walk back in
4 or I could just provide something in writing
5 probably by the end of tomorrow. And I'll make
6 that commitment to Mr. Jabouin to send out to the
7 audit committee members. But I would have to
8 speak with the principal because I'm not a part
9 of the audit function when they go to the school.

10 MR. MAYERSOHN: Well, Dr. Lynch-Walsh would
11 you like Dr. Wanza to step out or is an email
12 sufficient?

13 DR. LYNCH-WALSH: I guess it's up to the rest
14 of the group.

15 I think that this report should say, this
16 response from, it looks like Mr. Smith, should
17 specify where this room was. So I think
18 something in writing, an email would be better
19 because it's in writing, to confirm where it was.
20 I am a little disturbed that two out of the three
21 bullets seem to be placing responsibility on the
22 BSC, which in this case may not be the party
23 responsible for either the negative balance or
24 especially the missing documentation. Because
25 what I'm not seeing and we used to see more so in

1 the earlier responses from OSPA is that the
2 principal has been advised as to the statutes
3 that the auditors have cited and is being trained
4 on the importance of document retention, unless
5 of course -- and if it's sitting in a coach's
6 office, then both of them would need some
7 training.

8 But, yeah, I would like a response in
9 writing.

10 MR. MAYERSOHN: So, Dr. Wanza, if you can,
11 that would be great. Send an email, that would
12 be great.

13 DR. WANZA: Yes, I will send it to Mr.
14 Jabouin.

15 MR. MAYERSOHN: Are there any more questions
16 you have, Dr. Lynch-Walsh?

17 DR. LYNCH-WALSH: No, those are my Post-Its.
18 Thank you.

19 MR. MAYERSOHN: Okay. Ms. Fertig, you wanted
20 to follow up?

21 MS. FERTIG: Yeah, so I just want to follow
22 up on her most recent line of comments here.

23 Regardless of how the records were not
24 maintained or whatever, hopefully, that would
25 have been caught at the Business Support Center;

1 correct?

2 I mean, are we depending on an audit to catch
3 that we don't have records to substantiate what
4 the --

5 MR. SMITH: No, that should have indeed been
6 caught by the Business Support Center staff. You
7 are correct.

8 MS. FERTIG: Okay. So we have kind of a
9 check and balance system here so hopefully it
10 doesn't rely on waiting until we have an audit to
11 find out that we have these problems. Okay.

12 I just wanted to -- let's see. I wrote
13 myself a note and now I forgot what it was.
14 Yeah, we're talking about -- I just, again, want
15 to emphasize that it's great that we're getting
16 accounts in the positive, but the commitment of
17 the school board on equity was to conduct
18 inventories and so forth of the programs to make
19 sure that they are equitable. So I'm really
20 happy the accounts are in balance, but I'd really
21 also be happy if the equity was in balance. And
22 I know you are working on that, Dr. Wanza, but
23 perhaps something with the diversity committee in
24 partnership with Mr. Cerra's department could
25 ensure that every one of our students in Broward

1 County Public Schools has the same opportunities
2 in this area. Thank you.

3 MR. MAYERSOHN: So my only question, based
4 upon just some of the comments of Dr.
5 Lynch-Walsh, so you've got \$5,200 in internal
6 advance to a basketball coach for student travel,
7 meals and then you've got another internal
8 advance to a cheerleading coach for student
9 travel, meals and miscellaneous expenses. Are
10 those cash?

11 MR. SMITH: I believe so. They're in the
12 form of check; yes.

13 MR. MAYERSOHN: Cash?

14 MS. CONWAY: They issue a check to the --

15 MR. MAYERSOHN: No, but they issue a check to
16 the coach based upon -- based upon their --

17 MS. CONWAY: There's a check requisition
18 explaining what they intend to do with the money.

19 MR. MAYERSOHN: Yeah, so once they have that
20 money what records are missing is the receipts
21 for that money.

22 MS. CONWAY: Correct, there's no accounting
23 for what happened to the money.

24 MR. MAYERSOHN: Okay. So my -- I guess my
25 question is from a standpoint of giving somebody

1 a, here's what I estimate it's going to cost and
2 I'm going to give you \$5,000 for it, I understand
3 that, but would this be better served through
4 maybe a P card or something else where there's
5 automatically receipts?

6 MS. CONWAY: Some of these advances were for
7 per diem for basketball tournaments. Some of it
8 was for per diems for basketball tournaments or
9 cheerleading competitions.

10 MR. MAYERSOHN: Per diem for the coach?

11 DR. WANZA: For the students.

12 MS. CONWAY: Their explanation was for the
13 students.

14 MR. MAYERSOHN: Students are getting per
15 diem?

16 MS. CONWAY: Cash to buy food.

17 DR. WANZA: And that's a part of -- if I may,
18 Valerie Wanza, Chief School Performance &
19 Accountability Officer. So that goes back to the
20 whole equity piece. You want to make sure that
21 all of the kids have at least, if we're going to
22 give them a breakfast, lunch and dinner, we don't
23 want a student to say my mom couldn't afford to
24 give me \$10, you know, to eat, so that's a
25 part of --

1 MR. MAYERSOHN: Right. No, I don't have a
2 problem with giving students food.

3 DR. WANZA: We do.

4 MR. MAYERSOHN: I don't have a problem in
5 saying to a student, look, here's your cost for
6 travel. But my question is, is that, again, in
7 that process of the accountability piece of it
8 we're giving somebody five grand and saying, here
9 you go, is he giving each kid to say, here's your
10 \$50 for your meals and here's your \$50 or is that
11 coach turning around and going, we're all eating
12 together and at the end of the day I'm going to
13 go pay for it?

14 DR. WANZA: So I have to look at what the
15 site-based process is, because it could be
16 depending on the location, so we're all going to
17 go to Denny's, I'm sorry if you don't like
18 Denny's, we're going to Denny's and the coach
19 takes the bill at the end, you know, tells each
20 kids you have -- or -- and I have to see what the
21 site-based process is because it could be the
22 coach cashes the check and says, okay, we're at
23 Denny's, everybody, here's your \$10 that you each
24 get. Now, if you have something above \$10, but
25 this is your \$10 to ensure that I know that you

1 did have a meal.

2 MR. MAYERSOHN: Right. So --

3 MS. FERTIG: Could I just add, and this may
4 not have anything to do with it --

5 DR. LYNCH-WALSH: Mr. Mayersohn?

6 MR. MAYERSOHN: One minute, Dr. Walsh.

7 MS. FERTIG: But this is about the time
8 period that Stranahan was the state champion in
9 basketball. I don't know, I didn't see that in
10 here, but I just wanted to add that in.

11 DR. WANZA: It is.

12 MS. FERTIG: And that may have -- that's not
13 an excuse, that's not an anything --

14 MR. MAYERSOHN: No, I'm just trying to find
15 out what the process is.

16 In other words, are you giving somebody,
17 although it's a check, to say, here's your five
18 grand, disburse it, so then there's no
19 accountability in, as Dr. Wanza said, is the
20 coach giving each kid 10 bucks and saying you've
21 got \$10 go spend it as you want, and if you
22 decide to eat more than that, then that's up to
23 you? Or is the coach turning around and paying
24 for the meal? And would it be better served from
25 an accounting standpoint so receipts aren't

1 missing to use a different methodology to be able
2 to do that?

3 I don't know if -- I don't know if it is or
4 it isn't, but I'm just kind of looking at that.

5 Dr. Lynch-Walsh, one follow-up?

6 DR. LYNCH-WALSH: Yes, because, of course,
7 your questions raised more comments.

8 So back -- back in a long time ago another
9 thing I did was accounts payable and people had
10 to submit expense reports. I would like to think
11 that the coach knows better than to get a check
12 for 5,000 or a couple different checks adding up
13 to 5,000 and not think they have to produce some
14 sort of documentation.

15 So this may be more of a question for Ms.
16 Conway, what would suffice? Because regardless
17 of whether the coach, let's say, paid for it, and
18 I agree a P card would even make more sense, but
19 they got a receipt. If you go to Denny's I think
20 they produce a receipt. I could see teenagers
21 not being conditioned to producing receipts, in
22 which case then the coach could have a roster or
23 something that says, per diem for X number of
24 players for this day, this day, this day and the
25 math should add up. Would that have sufficed,

1 Ms. Conway, as backup?

2 MS. CONWAY: Right, Dr. Lynch-Walsh, that
3 would have sufficed. That is the procedure
4 that's described in Standard Practice Bulletin
5 I305, Disbursements. There is a provision for
6 issuing cash advances to people, but there's also
7 a form included in that Standard Practice
8 Bulletin called the cash disbursement form that
9 requires the date, signature and amount received
10 from each individual person. And so that would
11 add up to the amount that was issued as the
12 advance and that would be presented to the
13 bookkeeper as a support for the expenditure.

14 DR. LYNCH-WALSH: So they couldn't even
15 produce that?

16 MS. CONWAY: Right. There's an official form
17 that you're supposed to use to have people sign
18 off that they received this certain amount of
19 money.

20 MR. MAYERSOHN: The \$10 or --

21 MS. CONWAY: Apiece. So if one of them would
22 have done that --

23 DR. LYNCH-WALSH: Right. So let's say in the
24 heat of the moment and there's a bunch of kids
25 and they're, you know, hungry, and I don't know

1 how many there would be, but let's say that
2 didn't happen, and at the very least you could
3 fill out the form after and you indicate how many
4 kids, approximately how many kids, and it would
5 approximately add up. So basically we have
6 nothing.

7 MS. CONWAY: Right. No receipts, no cash
8 disbursements.

9 DR. LYNCH-WALSH: No form, no manufactured
10 form, no attempt at any background.

11 MS. CONWAY: Correct. For those advances we
12 don't have anything. Except for the check
13 requisition explaining why they wanted the
14 advance.

15 DR. LYNCH-WALSH: Why they wanted it.

16 MS. CONWAY: Right. These advances were
17 issued sometime around winter break, so somewhere
18 around Thanksgiving, November, December, January.
19 So this is actually pre-pandemic.

20 MR. MAYERSOHN: All right. So, Mr. Smith,
21 you wanted to follow up?

22 MR. SMITH: No, I think Ms. Conway provided
23 the clarification. Thank you.

24 MR. MAYERSOHN: So are there any other
25 questions?

1 DR. WANZA: I will get the answer.

2 MR. MAYERSOHN: And, like I said, I mean,
3 if -- I mean, for me, personally, if I got \$5,000
4 and I'm responsible for it, I'm going to make
5 sure that I have those receipts and I'm not
6 waiting to give them to somebody, I'm making a
7 copy of them so that I know that -- that's just
8 me, personally.

9 MS. FERTIG: Yeah, it sounds like there was
10 just a failure at both levels here on the
11 accountability and --

12 MR. MAYERSOHN: So that's just -- you know, I
13 mean look, I don't want to -- I mean, Ms. Fertig,
14 I think, as you brought out, there's two issues
15 here. There's an accounting and audit issue and
16 then there's an equity issue. I think the equity
17 issue, as Dr. Wanza had expressed, the district
18 is working with it, but I think it still needs to
19 be a little more robust in ensuring that there is
20 equity, especially with these athletic programs
21 as we're seeing.

22 So with that be being said, we're still
23 waiting for Ms. Shaw, so let's move on to Item
24 Number 10, MSL Report.

25 MR. JABOUIN: Sure. One quick moment, Mr.

1 Smith, if you can please stay as we would like to
2 have Ms. Shaw vote on this for transmission and
3 she may have a question that you may need to
4 respond to. If you can kindly stay in the
5 pre-function room for a little bit longer until
6 Ms. Shaw arrives?

7 MR. SMITH: Okay.

8 MR. JABOUIN: And then for Number 10 can I
9 please ask Eddy Castaneda from MSL to please
10 enter the room?

11 One of the things also to keep in mind is
12 that we do need to get this voted on as well, and
13 so Ms. Shaw is on her way and hopefully she'll be
14 here during Mr. Castaneda's presentation.

15 And regarding these reports, these are the
16 required reports. They're required by the
17 Auditor General and other agencies. When they
18 are approved, and this is very important, we need
19 to put them on the various websites and we need
20 to follow procedures file regularly with the
21 Auditor General, the Department of Education, the
22 U.S. Department of Education and the Federal
23 Audit Clearinghouse. So it is very important
24 that I present these to the board at their
25 February 15th, 2022 meeting.

1 And having said that, I will introduce Mr.
2 Eddy Castaneda from MSL. Also here is Director
3 Erum Motiwala as well.

4 MR. MAYERSOHN: So before -- before you go,
5 their contract was approved; correct?

6 MR. JABOUIN: Yes, so the board January 11th
7 did reappoint MSL in accordance with the
8 procedures that the committee approved.

9 MR. MAYERSOHN: So we're with you -- so
10 you're with us for another X amount of years?

11 MR. CASTANEDA: Correct.

12 MR. MAYERSOHN: Congratulations.

13 MR. CASTANEDA: Correct. Thank you.

14 MR. DE MEO: Mr. Chair, this is Anthony De
15 Meo, can you hear me?

16 MR. MAYERSOHN: Mr. De Meo, you're on the
17 line?

18 MR. DE MEO: Yes.

19 MR. MAYERSOHN: Yes. Welcome.

20 MR. DE MEO: Thank you. Do we have a quorum
21 with my presence or does it have to be in person?

22 MR. MAYERSOHN: No, it has to be a physical
23 quorum.

24 MR. DE MEO: Okay. All right. I had a
25 comment about the previous subject, but if we're

1 under time constraints I'll -- I'll just defer
2 them for now.

3 MR. MAYERSOHN: Okay. Go ahead Mr.
4 Castaneda.

5 MR. CASTANEDA: Thank you.

6 MR. MAYERSOHN: Be brief, because this is --
7 I mean, we go through this every year, so --

8 MR. CASTANEDA: Absolutely. That's right.

9 Just to reiterate what Joris was saying,
10 these are required communications required by the
11 Florida Auditor General's Office as well as for
12 our audit to be in accordance with government
13 auditing standards, the yellow book it's called,
14 there's these three reports here. The first one
15 is our internal -- our report on internal control
16 over financial reporting, the second being the
17 independent auditor's management letter and the
18 independent account's report. The first report
19 is just saying that we did our audit in
20 accordance with government auditing standards, we
21 have an evaluation of the district's internal
22 controls and compliance over -- compliance over
23 reporting. And the last two, like I said, are
24 Florida Auditor General requirements, the first
25 one being the Florida Auditor General has

1 specific Florida statutes that they want
2 independent auditors to evaluate under local
3 governmental entities, there's no findings in
4 that report and the independent accountant's
5 report is a specific examination-type report
6 saying that the district was in compliance with
7 the Florida statute involving investments and
8 investment compliance and we found no issues
9 there as well.

10 And with that, I'll -- if there's any
11 questions?

12 MR. MAYERSOHN: Any questions; comments?

13 (No response.)

14 MR. MAYERSOHN: None?

15 Anybody on the phone?

16 DR. LYNCH-WALSH: No, I'm good. Thank you.

17 MR. MAYERSOHN: Mr. De Meo, are you good?

18 MR. DE MEO: Yes.

19 MR. MAYERSOHN: Okay.

20 MR. JABOUIN: Can I please also ask Mr.
21 Castaneda and Ms. Motiwala to also wait in the
22 pre-function room until we have achieved quorum
23 so that way the committee can vote if there are
24 any lingering questions?

25 MS. MOTIWALA: Okay. Thank you.

1 MR. CASTANEDA: One other thing. Sorry. The
2 single audit this year is being performed by the
3 Florida Auditor General and they will be the ones
4 responsible for doing the data collection form
5 and sending that information off to the reporting
6 agencies.

7 MR. MAYERSOHN: Okay. Thank you.

8 All right. RSM.

9 MR. JABOUIN: Thank you. Ms. Fertig has a
10 question.

11 MR. MAYERSOHN: Ms. Fertig.

12 MS. FERTIG: Thank you. I'm turning my
13 microphone on.

14 Could I ask a question? In our last meeting
15 I thought we had the November report of RSM and
16 we were going to discuss it and I don't see it in
17 the packet today. I mean, what happened to the
18 November -- I have the October here and I have
19 the January.

20 MR. JABOUIN: So as RSM comes in, we have Mr.
21 Matthew Blondell, the report was ready for
22 November, and Ms. Langan can also come in as
23 well, and so there was work to be done, to update
24 it between that timeframe, so the agenda item
25 number 12 is the updated report from October. So

1 that's agenda item number 12. So that is the RSM
2 report.

3 Now, there are some adjustments to it because
4 the audits continue, there are findings that need
5 to be followed up and further work that needs to
6 be done and clarification. So since that time
7 there have been some findings that are in process
8 that are going to be worked on in that respect.
9 So it is -- item number 12, Ms. Fertig, is the
10 item that was in the last audit committee meeting
11 that we ran out of time for.

12 MS. FERTIG: Okay. Well, this looks -- I
13 mean, I have two very different things here. So
14 I was just confused. I want to make sure I'm --
15 this is what was attached in November, this is
16 what's attached. I mean, that's a pretty huge
17 change, literally.

18 MR. JABOUIN: So observations number 1 and 2
19 which had to deal with some -- RSM noted certain
20 comments that they had with respect to time being
21 put into the schedule. Ms. Langan has been able
22 to provide much of that information and so that
23 is a finding that's in process that will be
24 forwarded to the next month. So that's the
25 difference between the November report and this

1 report.

2 MS. FERTIG: So the November report as we
3 received it last month has been divided into two
4 reports?

5 MR. JABOUIN: Or two of the findings are
6 going to be -- are in process right now. So in
7 some ways, for example, even agenda item number
8 14, the Food and Nutrition Property and Inventory
9 Report, if you looked at that one in November,
10 that has changed because we were able to go into
11 it and a couple of the findings have closed. So
12 that's the difference on that. I can have Mr.
13 Blondell talk about that during the RSM
14 presentation.

15 MS. FERTIG: Okay. I just -- I just find
16 that very -- it's just kind of an odd thing that
17 you would bring a report to us like this before
18 it was ready to be brought to us. I mean, I
19 would have thought we would have had those
20 answers before we got it in the first place. So,
21 anyways, I still am unclear as to whether or not
22 you've taken those first three issues out and put
23 them into a subsequent report.

24 DR. LYNCH-WALSH: Mr. Mayersohn, can we do 11
25 first?

1 MR. MAYERSOHN: Well, first let's just -- if
2 you guys on the phone, if you can mute your phone
3 because there seems to be some interference.
4 That's number one.

5 DR. LYNCH-WALSH: That's not me.

6 MR. MAYERSOHN: Number -- wait a second.
7 Number two, Ms. Shaw has arrived.

8 Are you ready to go because I want to make
9 sure you're -- okay. So let's go back to the
10 items that we need to vote on.

11 We need to approve the agenda for the January
12 20th Audit Committee Meeting. So do I have a
13 motion to approve the agenda?

14 MR. MEDVIN: So moved.

15 MS. SHAW: So moved.

16 MR. MAYERSOHN: Moved by Mr. Medvin, seconded
17 by Ms. Shaw.

18 All those in favor signify by saying aye.

19 COMMITTEE MEMBERS: Aye.

20 MR. MAYERSOHN: Anybody opposed?

21 (No response.)

22 MR. MAYERSOHN: The ayes have it.

23 All right. Moving on to Item Number 7,
24 approval of the minutes of the November 1st Audit
25 Committee Meeting.

1 MR. SABIN: So moved.

2 MR. MAYERSOHN: Who said that?

3 MR. SABIN: Adam Sabin.

4 MR. MAYERSOHN: Oh, Mr. Sabin.

5 Do I have a second?

6 MS. FERTIG: Second.

7 MR. MAYERSOHN: Second by Ms. Fertig.

8 All those in favor signify by saying aye.

9 COMMITTEE MEMBERS: Aye.

10 MR. MAYERSOHN: Anybody opposed?

11 (No response.)

12 MR. MAYERSOHN: All right. Item number 8,
13 the November 18th Audit Committee Meeting
14 Minutes.

15 Is there a motion to approve?

16 MR. SABIN: So moved.

17 MS. SHAW: So moved.

18 MR. MAYERSOHN: So moved by Mr. Sabin.

19 Second by Ms. Shaw.

20 All in favor signify by saying aye.

21 COMMITTEE MEMBERS: Aye.

22 MR. MAYERSOHN: Anybody opposed?

23 (No response.)

24 MR. MAYERSOHN: Okay. The OCA Internal Funds
25 Audit, Ms. Shaw, do you have any questions on it?

1 I mean, we've had a robust discussion on a lot of
2 various things, but do you have anything specific
3 and maybe we can update you and then we can --

4 MS. SHAW: No, go ahead. Because I didn't
5 hear the discussion, then I'm not going to vote
6 on it.

7 MR. MAYERSOHN: Okay. And I know Ms. Fertig
8 you want to make a motion about --

9 MS. FERTIG: I do. I want to make a motion
10 --

11 MR. MAYERSOHN: So let's do one at a time.
12 Go to the OCA Internal Funds Audit of Selected
13 Schools; do I have a motion to transmit?

14 MS. FERTIG: I have a motion to transmit with
15 a recommendation that the --

16 MR. MAYERSOHN: Well, we'll do the
17 recommendation separately?

18 MS. FERTIG: Can we make it part of the
19 motion because sometimes I feel like the board
20 doesn't see the recommendation unless it's part
21 of the motion.

22 MR. MAYERSOHN: Okay. Okay. We can do that.

23 Is that okay with you, Mr. Nesmith, in your
24 former life? I mean, which works better for you
25 is the question?

1 DR. NESMITH: It can be included into the
2 formal motion; yes.

3 MR. MAYERSOHN: Okay. I just want to make
4 sure that what works better and is streamlined
5 helps.

6 DR. NESMITH: I mean, whatever you want the
7 board to acknowledge then you include it as part
8 of the formal motion.

9 MR. MAYERSOHN: Okay. So go ahead, Ms.
10 Fertig.

11 MS. FERTIG: So I would like to move to
12 transmit the report with a recommendation that
13 the board review the equity of the athletic and
14 extracurricular programs in the district, and I
15 can add with the diversity committee if you want
16 but I don't need to, Dr. Wanza, if you don't want
17 me to.

18 MR. MAYERSOHN: Okay. Did you get that Mr.
19 Jabouin?

20 MR. JABOUIN: No, I just want to make sure
21 that the wording I have, transmit with the
22 recommendation that the board review the equity
23 of the athletic programs and I lost it after
24 that.

25 MS. FERTIG: Maybe we say equity of delivery

1 of athletics and extracurricular activities
2 including athletics and other clubs.

3 MR. MAYERSOHN: Did you get it?

4 MR. JABOUIN: Almost.

5 MR. MAYERSOHN: Okay.

6 MR. JABOUIN: Transmit with a recommendation
7 that the board review the equity of delivery of
8 extracurricular activities including athletics
9 and other clubs.

10 MR. MAYERSOHN: Correct.

11 MR. JABOUIN: Thank you.

12 MR. MAYERSOHN: All right. Do we have a
13 second?

14 MR. MEDVIN: Second.

15 MR. MAYERSOHN: Second by Mr. Medvin.

16 Is there any discussion? Ms. Shaw.

17 MS. SHAW: So I do apologize and I tried to
18 --

19 DR. LYNCH-WALSH: I can't hear Phyllis at
20 all.

21 MR. MAYERSOHN: You've got to speak into the
22 microphone.

23 MS. SHAW: I do apologize for not being here
24 earlier and --

25 MR. MAYERSOHN: We forgive you.

1 MS. SHAW: Thank you. So my only issue I
2 have with that is in terms of equity. I think
3 it's a bit difficult to have equity among the
4 athletic programs and --

5 MR. MAYERSOHN: Being a former athletic mom.

6 MS. SHAW: Right. And so you may have some
7 schools that are much more competitive than
8 others. And so how does that play in a role in
9 terms of that equity, unless I'm missing
10 something?

11 MR. MAYERSOHN: Dr. Wanza?

12 DR. WANZA: Valerie Wanza, Chief School
13 Performance & Accountability Officer. So here's
14 what -- I truly understand what Ms. Fertig is
15 saying, so -- and correct me if I'm wrong. So
16 every high school has the ability to offer and
17 run, and I'm just going to say a football
18 program, high school football. The equity piece
19 that we were doing from my office is to ensure,
20 so Stranahan doesn't have a stadium on campus,
21 Taravella doesn't have a stadium on campus, and
22 we all know at the high school level, when you
23 have a stadium on your campus you have the
24 ability to raise more money or revenues, that
25 kind of thing. So one of the things that we did

1 was the fixed costs to run an athletic season, so
2 I'll take football, from the district office
3 we're going to pay for the officials, we're going
4 to cover security, we're going to cover all of
5 those things, that regardless of ticket sales,
6 these things have to be done.

7 Where it becomes challenging is, children
8 follow or they want to follow a coach. So a
9 coach leaves Stranahan and goes to Hallandale,
10 right, and through the school choice process, the
11 this, the that, the kids follow the coach. We
12 had the -- we had the concern and we were able to
13 work through it and work with the school, for the
14 first one or two games of the season, I can't
15 remember if it was one or two, Hallandale
16 couldn't compete because they didn't have enough
17 kids interested to field the minimum number of
18 players to play a football game. So, of course,
19 we went out, we worked with the school, they were
20 able to, you know, complete the season. So I
21 think some of the challenges is we work to make
22 sure that all kids have access. Because they
23 should have access to a football program, the
24 National Honor Society. I mean, you name it,
25 they should have access.

1 So I do believe I understand the nature and
2 then you can correct me if I'm wrong.

3 MS. FERTIG: So I'm just asking, after our
4 last meeting I went and pulled the CCC settlement
5 where the district had agreed to do and this is
6 still in force today, and so my suggestion was
7 that this be referred -- I, personally, think the
8 diversity committee is where it should end up.
9 And I'll just tell you, there was a time when you
10 would not see golf teams in certain schools, you
11 would not see -- so the goal was to ensure, and I
12 think access is a good word, but I think equity
13 is a good word too, maybe we can put access and
14 equity, because --

15 MR. MAYERSOHN: So you're amending your
16 motion to put access and equity.

17 MS. FERTIG: This is an ongoing thing now,
18 I'm sorry about that. And it's not just -- by
19 the way, it's not just athletics. I know we tend
20 to focus on that, but it's also many other types
21 of academics and extracurricular activities and
22 the district is -- and this is just life for all
23 of us, things become priorities one day and then
24 you've done it and you maybe don't do it again
25 for a while. I think it's time to do that

1 inventory again and ensure that we are giving all
2 of our students the opportunity to engage in
3 these activities. It's a very important part of
4 student life, as you know.

5 MR. MAYERSOHN: Yes, Ms. Shaw.

6 MS. SHAW: Totally agree. But I think what
7 is going to get lost in equity of athletic
8 programs is what was just discussed. So unless
9 you have some examples, unless you have -- I
10 would recommend adding access to the verbiage,
11 but I think someone listening and hearing is
12 going to say, well, Hallandale -- or Stranahan is
13 a more competitive school than Hallandale, what
14 does it matter in terms of -- the parents can go
15 out and do fundraising, not thinking in terms of
16 the portion or the pieces that the district
17 should -- should -- should provide. So I think
18 the clarification for someone who is not involved
19 or who doesn't understand or who needs some more
20 information, I think providing some, the same way
21 as Dr. Wanza just explained, and provide an
22 example, it probably just needs a little bit more
23 context.

24 MR. MAYERSOHN: So to your point, we're
25 making a motion is that we would get a response

1 from the district, correct, Dr. Nesmith or Dr.
2 Wanza?

3 DR. WANZA: Correct.

4 MR. MAYERSOHN: So we get a response. In
5 that response we can review it and forward it to
6 diversity, we can continue to keep it here and as
7 we see inequity through different audits we can
8 continue to address that. That's what we can do
9 in this committee. I think to your point, Ms.
10 Shaw, it's -- there are times where getting that
11 message out to the community is really where
12 sometimes it's a challenge.

13 MS. DAHL: Sir?

14 MR. MAYERSOHN: Yes, Ms. Dahl.

15 MS. DAHL: I have a question or a comment.
16 We have discussed many times at the diversity
17 committee, I am the chair of the diversity
18 committee --

19 MR. MAYERSOHN: There you go.

20 MS. DAHL: -- the inequity of not only high
21 schools but middle schools and elementary.
22 Because on site visits we have gone to a school
23 that is considered richer, for another word,
24 upper socioeconomics, that every class walks out
25 with a bucket thing that they pull that has

1 balls, jump ropes, you need it, you know, you
2 want it, they have it. Then we go to an
3 elementary school which is very poor and if every
4 class has a ball they're excited. Or they have
5 to go borrow the balls from the coach. And, to
6 me, you know, I don't know how to make that feel
7 equal, because the PTA or other things are
8 purchasing those things for those classes, but it
9 doesn't become equal and the principal cannot
10 afford to fund those things out of their budget.
11 And I'm not saying that anybody's wrong on this,
12 I'm just making a comment.

13 So I don't know how you fix that. And it has
14 been a topic of conversation for a long time and
15 it just always -- it gets the committee riled up.

16 MR. MAYERSOHN: Right. And as I said, not to
17 cut us off, because, I mean, we've all been --
18 Ms. Fertig, Ms. Shaw, myself, Ms. Dahl, Mr.
19 Medvin, we've all been here, Dr. Walsh, we've all
20 been here for a long time and we've seen these
21 issues, but just to bring us back to the items
22 that we have, this is above and beyond our
23 discussions as an audit committee. So I just
24 want to keep mindful of our time and I can
25 certainly appreciate --

1 MS. DAHL: Well, I just want to say one
2 thing. You said we've talked about it
3 blah-blah-blah --

4 MR. MAYERSOHN: Right.

5 MS. DAHL: When are we really going to
6 address it?

7 MR. MAYERSOHN: Well, that, again --

8 MS. FERTIG: Mr. Mayersohn, we have a way to
9 address it and I just think it's kind of gotten
10 lost. This is a great audit because the numbers
11 tell the story on it and several have and Dr.
12 Wanza has already started, but the language in
13 here is very specific about conducting an
14 inventory and identifying gaps and so forth and
15 so on. There's a committee that's charged with
16 this. All we're saying to the board is, we've
17 looked at the numbers and it's identifying that
18 you may want to go through this process again to
19 ensure that you're doing this. That's all I'm
20 trying to say.

21 MR. MAYERSOHN: Yeah, no, I agree with that,
22 but I'm just saying I don't want to get into the
23 whole audit, I mean, the whole inequity situation
24 because we're all familiar with it. And to Ms.
25 Dahl's point, how are we going to solve it, is

1 beyond the scope. We can help create awareness
2 in this committee, but as individuals we've all
3 definitely been involved in it and I can say it's
4 greatly appreciated and I know we're all working
5 hard to see that every kid gets what they need.

6 So --

7 MS. DAHL: Thank you.

8 MR. MAYERSOHN: So do we want to add --

9 DR. LYNCH-WALSH: Mr. Mayersohn?

10 MR. MAYERSOHN: One minute, Dr. Walsh.

11 MS. FERTIG: Phyllis was making a friendly
12 amendment which I'm probably going to accept.

13 MR. MAYERSOHN: Okay. So Ms. Shaw made a
14 friendly amendment to consider what word?

15 MS. SHAW: No, to add access and to add at
16 some point as some part in it as, I'm losing my
17 head, across the -- across the -- district wide.
18 District wide.

19 MS. FERTIG: Yeah, I think we're definitely
20 adding that.

21 MR. MAYERSOHN: The word is access.

22 Yes, Dr. Walsh?

23 DR. LYNCH-WALSH: The word is access. But I
24 couldn't hear a word the last 20 seconds or so.

25 Access was the word.

1 MR. MAYERSOHN: Okay.

2 DR. LYNCH-WALSH: And, obviously, like you
3 said, this is beyond the scope of the audit
4 committee, just like getting into the weeds on
5 Facilities is outside the scope of the audit
6 committee and should be referred to the
7 Facilities Task Force. There's the mention of
8 mentioning diversity, I would mention the
9 diversity committee because this is the thing
10 that they are supposed to get into and figure --
11 and work with staff to come up with a solution
12 on.

13 MR. MAYERSOHN: Yes, Ms. Dahl has taken that
14 under note and she is the chair of the diversity
15 committee and I'm sure through her leadership she
16 will solve this issue.

17 DR. LYNCH-WALSH: I'm just saying to include
18 it in the motion.

19 MR. JABOUIN: Here is the current wording,
20 transmit with a recommendation that the board
21 review the equity and access of delivery of
22 extracurricular activities including athletics
23 and other clubs.

24 MR. MAYERSOHN: We can just copy diversity on
25 it and then -- does that satisfy?

1 MS. DAHL: Yes.

2 MR. MAYERSOHN: Okay.

3 So any further discussion?

4 (No response.)

5 MR. MAYERSOHN: So Ms. Fertig made the
6 motion, Ms. Shaw seconded the motion. Or Mr.
7 Medvin seconded. All right.

8 All those in favor signify by saying aye.

9 COMMITTEE MEMBERS: Aye.

10 MR. MAYERSOHN: Anybody opposed?

11 (No response.)

12 MR. MAYERSOHN: The ayes have it.

13 MSL report. Is there any questions,
14 concerns, Ms. Shaw, on the MSL report?

15 MS. SHAW: (Shakes head.)

16 MR. MAYERSOHN: All right.

17 MS. FERTIG: Motion to transmit.

18 MS. SHAW: Motion to transmit.

19 MR. MAYERSOHN: Motion by Ms. Fertig, second
20 by Ms. Shaw.

21 All those in favor signify by saying aye.

22 COMMITTEE MEMBERS: Aye.

23 MR. MAYERSOHN: Anybody opposed?

24 (No response.)

25 MR. MAYERSOHN: The ayes have it.

1 All right. RSM-RFQ Review.

2 MR. JABOUIN: Thank you. If I may introduce
3 numbers 11 and 12 together. Agenda Item Number
4 11, this is a review that we ask RSM to perform
5 on the Request for Qualifications for the
6 continuing contract of construction management
7 risk services.

8 There were four comments in the report. One
9 of them has been addressed. Three of them have
10 been corrected. Mr. Blondell is here to discuss
11 that report. I want to check to see if Ms. Shari
12 Francis is on the line. She is the manager of
13 construction sourcing for Procurement &
14 Warehousing Services in case that there are any
15 questions on that reported.

16 MS. FRANCIS: I am here.

17 MS. COKER: And, Mr. Jabouin, I'm also on the
18 phone. This is Mary Coker. And Shari is on the
19 phone as well.

20 MR. MAYERSOHN: So before we continue, Mr.
21 Jabouin, are there any more reports that we need
22 to -- that are required to transmit at this
23 point?

24 MR. JABOUIN: So we have from like a
25 regulatory standpoint the 9 and 10. The issue

1 with numbers 11 through 13 is we have outside
2 consultants that have traveled.

3 MR. MAYERSOHN: Okay. But I just want to
4 make sure, because I know that Mr. Sabin has to
5 leave at 1:00 and Ms. Shaw has to leave at 1:30,
6 so just to make sure that we're, again, mindful.

7 MR. JABOUIN: So number 9 and 10 were
8 important to the district for filing reasons on
9 that end; yes.

10 MR. MAYERSOHN: Okay. So RSM.

11 MR. BLONDELL: Good afternoon, morning. Good
12 morning, afternoon.

13 MR. MAYERSOHN: Just so that we hear can the
14 people who have come in just identify themselves?

15 MR. BLONDELL: Good afternoon, my name is
16 Matthew Blondell, I'm a director with RSM.

17 MS. LANGAN: Kathleen Langan, Program
18 Director of the SMART Program.

19 MR. BAYS: Sam Bays, Task Assigned Executive
20 Director Office of Capital Programs.

21 MR. MAYERSOHN: All right. And, Shari, are
22 you on the line?

23 MS. FRANCIS: Shari Francis, Manager,
24 Construction Sourcing, Procurement & Warehousing
25 Services.

1 MR. MAYERSOHN: Okay. All right. So let's

2 --

3 MS. COKER: And Mary Coker, Director of
4 Procurement & Warehousing Services.

5 MR. MAYERSOHN: Okay. So let's go through
6 number 11. Again, so we're mindful, brief.

7 MR. BLONDELL: Yes, sir. So the first
8 report, as we mentioned, as Joris mentioned, we
9 reviewed the RFQ for continued contract for
10 construction management risk services. We did
11 have two kind of key takeaways. One, being the
12 first item, which was one of the four which
13 related to awarding to a specified number of
14 firms. There was a specific limitation on three
15 and then also some language that was inconsistent
16 kind of throughout the RFP. So we just
17 recommended that the district update that and
18 perhaps remove the limitation to only awarding
19 three. They have addressed that in the
20 management comments to state that they have
21 updated the language to make it more consistent
22 throughout the RFQ but that they were still
23 intending to only award to a maximum of three for
24 each bucket there.

25 The other three comments related to scoring,

1 the mathematical accuracy of the scoring that was
2 listed in the RFQ, how it added up and how it was
3 noted in the different sections of the RFQ for
4 consistency. Those three comments related to the
5 scoring were all corrected before the RFQ was
6 ultimately issued.

7 MR. MAYERSOHN: Okay. So does anybody have
8 any questions on the -- on this report, on the
9 RFQ report?

10 MS. FERTIG: So I just want to clarify, I was
11 just speaking with Mr. Jabouin so I may have
12 missed a word or two there, on the two -- on the
13 first recommendation in the November report,
14 which was what was at our last meeting, which is
15 what I thought was coming today, are those coming
16 back to us or have you, unsupported trend
17 calculations --

18 MR. JABOUIN: You're on number 12.

19 MS. FERTIG: I'm on number 12?

20 DR. LYNCH-WALSH: Mr. Mayersohn.

21 MR. MAYERSOHN: One minute, Dr. Walsh.

22 MS. FERTIG: I don't think so, but I'm
23 comparing these two. I don't think so, but -- I
24 thought we were taking those two together, so I
25 just --

1 MR. MAYERSOHN: No, I want to take one -- I
2 mean, he's going to present them but I want to
3 move them through one at a time.

4 MS. FERTIG: Okay. You're on -- which one
5 are you on? Are you on --

6 MR. MAYERSOHN: I'm on number 11, which is
7 the RFQ Review.

8 MS. FERTIG: Okay. Which is -- hold on.

9 DR. LYNCH-WALSH: Which I have a comment on.

10 MS. FERTIG: Which is the one that is dated
11 October 6th, 2021; is that it?

12 MR. MAYERSOHN: Correct.

13 MR. JABOUIN: Yes. That's correct.

14 MS. FERTIG: Okay. And how is that -- how is
15 that the same or different than the one we had at
16 our last meeting that we're discussing today?

17 MR. BLONDELL: This item is the same as what
18 was on the last meeting.

19 MS. FERTIG: It is? And the first two
20 recommendations -- first two recommendations --
21 the first two items you have pulled out?

22 MR. BLONDELL: On the next item on the
23 agenda.

24 MR. MAYERSOHN: On item 12.

25 MS. FERTIG: Okay. So the first two in this

1 have now become number 12?

2 MR. BLONDELL: No, ma'am.

3 MR. JABOUIN: The entire report on number 11
4 is the same exact report that was presented in
5 November. The changes occurred to number 12,
6 which is what Mr. Blondell will describe later.
7 We took the same exact file for number 11 and
8 brought it forward for this meeting. But for
9 number 12 there are some changes that will be
10 described later. But there are no changes to
11 number 11, the RFQ, for the RSM RFQ Review.

12 MS. FERTIG: Okay. All right. So we're just
13 -- okay. All right. Somehow we'll find our way.
14 Thank you.

15 MR. MAYERSOHN: So are there any -- Dr.
16 Walsh?

17 DR. LYNCH-WALSH: Yes. These are more
18 comments, feedback, because this already went
19 live and the Facilities Task Force has a seat on
20 QSEC which is the selection committee for all
21 things facilities in terms of procurement. So
22 the -- this was supposed to help sort of emerging
23 small businesses and it's my understanding that
24 basically what's happening is the same small
25 businesses, because they're all M/WBE, the

1 question arose is there a way -- is there a
2 ceiling in terms of the size of the business so
3 that you could have procurements that were aimed
4 at smaller companies so that companies that you
5 might be surprised to find qualify as M/WBE don't
6 end up getting -- being selected, and then these
7 smaller small businesses that this was supposed
8 to help are still being cut out of the process.
9 It's not intentional, it's just that the
10 definition of M/WBE, it seems so broad that it
11 allows firms that are really larger and more
12 established to be competing against firms that
13 you're trying to help get a foot in the door so
14 that they get experience.

15 MR. MAYERSOHN: Was that a comment or kind of
16 a question?

17 DR. LYNCH-WALSH: It's more of a comment
18 unless Mr. Blondell has an idea on whether you
19 can provide a ceiling, or Ms. Coker, or Ms.
20 Francis, in terms -- it's something that will be
21 discussed at FTF and also at QSEC, but since the
22 report is in front us, in terms of how this
23 actually works in practice, we still have
24 established firms that are being selected where
25 the smaller firms that are more emerging, there's

1 no threshold if people have been looking through
2 statutes and it's unclear whether you can specify
3 a ceiling in terms of the size of the firm so
4 that emerging firms are not competing against
5 established firms.

6 MR. MAYERSOHN: Okay. All right. So I think
7 that's more of a -- yes, Ms. Shaw.

8 MS. SHAW: Just another comment to add onto
9 that. That's fair market enterprise where firms,
10 whether they're large, small, experienced and not
11 complete. The only recommendation I probably
12 would make, and I don't work for the district and
13 this would be up to the district to decide, is
14 unless they want to include something in a
15 document to say that firms of a particular size
16 or set an allotment for firms that they could
17 include those firms, whether it is included as
18 part of the overall or they're selected as part,
19 but there's no way to just say some company who
20 has been in the business for 25 years versus, you
21 know, my company who has been in business for one
22 year, you know, it's unfair competitive ground
23 just because we're competing for the same
24 business. But the district might be able to do a
25 set aside for M/WBE under certain --

1 MR. MAYERSOHN: Thresholds.

2 MS. SHAW: Right. Exactly. Or certain
3 criteria.

4 MR. MAYERSOHN: I mean, that would be a --
5 Dr. Wanza, that would be a district decision? I
6 mean, I'm hearing it as food for thought, but --

7 DR. LYNCH-WALSH: Well, right, that's what
8 I'm saying. That's like the next step. QSEC is
9 a district school board established committee for
10 the purpose of selecting these firms. I think
11 it's something that, because these are, if you
12 look the thresholds in terms of the projects are
13 one to two, two to four or something like that,
14 they're all under four, but then you have firms
15 that are able to handle larger projects that are
16 still winning that solicitation.

17 So it was more of a comment that that's going
18 to be sort of the next iteration of figuring out
19 how to allow businesses to get their feet in the
20 door. So the threshold that Ms. Shaw mentioned
21 is figuring out if that can be done legally. And
22 that's it for me on that.

23 MS. FRANCIS: May I say something?

24 MR. MAYERSOHN: Who's speaking? Just
25 announce yourself when you're speaking because

1 we're recording it via court reporter so if he's
2 not familiar with your voice he won't know who
3 you are.

4 MS. FRANCIS: Okay. Shari Francis,
5 Construction Sourcing Manager. I just wanted to
6 put some food for thought out there in terms of
7 what was discussed during the process of
8 developing this document. Because you're
9 correct, Dr. Lynch-Walsh, that this is always the
10 smaller continuing contract type projects, those
11 solicitations are for the opportunity to give
12 these smaller firms opportunities with us, but at
13 the same time there are other ways that -- and we
14 work with the M/WBE department to ensure that
15 we're putting something out there that's
16 reasonable, plausible, to allow for these to be
17 successful solicitations in practice. When a
18 firm doesn't have any experience with us, meaning
19 they haven't even been a sub-consultant or
20 subcontractor to us, it creates a major threshold
21 when they get work that causes a ton of, I don't
22 want to say issues, but there are concerns
23 throughout the project that cause delays,
24 unnecessary delays because they have zero
25 experience with us. So in preparing the

1 solicitation like this, it is required that
2 someone has some experience with us, at least
3 that's written into it, but now the evaluation
4 committee then looks at that and says, is it
5 enough or what is it and assigns points to that.
6 But not having any exposure to the district when
7 someone is awarded, and we see this through bids,
8 hard bids, which we have no process of evaluating
9 qualifications, there tends to be a huge learning
10 curve that can end up hurting the small business
11 and the district through delays and costs and
12 things like that, but for small business for
13 sure, which is what we don't want to do. So we
14 do work very closely with the small business
15 department, M/WBE department, to ensure that the
16 goals that are written in, the subcontracting
17 goals that are there, promote the opportunities
18 to gain access to the district through -- as a
19 sub. And in this case, the one that's set before
20 you, there was actually more points given to the
21 small businesses, which, by the way, if you're
22 familiar with our small business standards,
23 they're actually half the size of the SBA
24 standards. So these businesses are considered
25 like small and even half that of the national

1 standards for, to be considered certified with
2 us. And then towards the other two solicitations
3 which aren't before you but were also done in
4 conjunction with this one and have similar
5 language the only changes were that M/WBE that
6 was submitting could not self perform. So in
7 this case could you self perform and get your
8 points and in the other two you could not self
9 perform at all, you must subcontract with other
10 M/WBEs to promote that relationship and build it.

11 So I just wanted to put that out there that
12 we are working on tools to help extend the
13 opportunities for micro businesses or emerging
14 businesses is what they're called because they're
15 super small in the eyes of our policies, but it's
16 there. And, again, we've got to balance the two,
17 of experience so that we don't hurt all parties
18 involved, with the need to help build businesses
19 and relationships. That's it. Sorry.

20 MR. MAYERSOHN: Okay. So are there any other
21 questions on that?

22 (No response.)

23 MR. MAYERSOHN: Do we have a motion to
24 transmit this first piece?

25 MS. FERTIG: I just have to ask, does anybody

1 review the math on all this before? It just
2 seems like there are a lot of mathematical errors
3 that we keep finding. Does anybody review the
4 math on it? Just a question. We're a school
5 district, so --

6 MR. MAYERSOHN: Dr. Wanza?

7 Shari, does anybody review the math is the
8 question?

9 MS. FRANCIS: Yes, it was reviewed by RSM.

10 MR. MAYERSOHN: No, no, no, the question
11 is -- the question is, when these -- when these
12 come up, when you do the RFQ, is the math -- is
13 the calculations recorded? Because, as Ms.
14 Fertig said, there seems to be a lot of
15 miscalculations. So does somebody actually
16 review the numbers prior to RSM reviewing it?

17 MS. FRANCIS: Yes, we do. We definitely do.
18 What happens is that when we have changes
19 sometimes since it's in so many places we might
20 miss one or two and that's why we have the
21 additional reviews from outsiders that aren't so
22 close to the document so that we can capture
23 anything that's missed. So we -- I mean, I'm
24 telling you we did our best, but we had some
25 recommended changes in terms of the points

1 structure going up until the end and so that's
2 why those were missed. But believe me, though,
3 we have like multiple layers of review and we try
4 to catch every single area, but there are a lot
5 of moving parts. There's about at least three or
6 four different areas where the points are listed,
7 and, again, we try to make sure we're capturing
8 it, but when we're under the gun sometimes, you
9 know, one or two will fall through the cracks.
10 And, thankfully, RSM was there to catch the one
11 that we missed this time.

12 MR. MAYERSOHN: If I might make a suggestion,
13 sometimes student interns are a great opportunity
14 because they're not looking at what we all as
15 adults are not seeing and they're very good at
16 that. And so that may be a great opportunity for
17 some students to get some service hours or
18 whatever they need.

19 MS. SHAW: I'm sorry.

20 MR. MAYERSOHN: Yes, Ms. Shaw.

21 MS. SHAW: You can not require a student to
22 do that.

23 MR. MAYERSOHN: No, I'm just bringing it up.
24 That's all.

25 MS. SHAW: We're a large district.

1 MS. FERTIG: So I'll move to transmit if
2 that's where you are.

3 MR. MAYERSOHN: Sure. A motion by Ms.
4 Fertig.

5 DR. LYNCH-WALSH: Mr. Mayersohn, I just
6 wanted to add a comment. I don't think you can
7 fully appreciate how much work it takes to write
8 one of these solicitations, and if that's all
9 they caught, and as Shari said, when you change
10 something, you have to change it all the way
11 throughout. Because there are a lot of eyeballs
12 looking at this. But, I mean, to your point on
13 the one hand the further away you are from it the
14 easier it is for you to catch something like, you
15 know, that type of error as opposed to the person
16 writing it, but by the time they would explain it
17 to a student intern any benefit would have
18 been -- you wouldn't have a benefit because they
19 wouldn't know what they are looking at. These
20 things are very, very involved and a lot of times
21 if they're in a rush -- everything is always time
22 sensitive, but I think this is one of the ones
23 when we looked -- yes, the task force and
24 procurement is looking at the content as
25 opposed -- and actually we do have people that

1 look at the detail and I can't remember if we
2 looked before RSM did or after at this point, but
3 this was one that they needed to get out the
4 door. So considering -- I know that the points,
5 because they're in multiple places, it's
6 difficult. But I don't think we've approached
7 needing student interns on this just yet.

8 MS. COKER: And thank you, Dr. Walsh. This
9 is Mary Coker. If I may, I just want to add one
10 thing which is really where we're headed, with
11 our ERP system, SAP and Ariba, which is part of
12 SAP as it relates to our purchasing, as we move
13 away from doing the solicitations manually and we
14 move towards doing them with the templates within
15 the Ariba system, it will be automated.

16 Therefore, any place that there's numbers and
17 things that would change it would calculate it
18 automatically, so it would --

19 DR. LYNCH-WALSH: That would be great.

20 MS. COKER: So we are moving to automation
21 which is where we're heading for solicitations
22 that on-line versus, you know, paper that we have
23 to upload in DemandStar and then we have to
24 populate manually. So that is our goal. So we
25 have that, you know, in our continuous

1 improvement, as part of our continuous
2 improvement project.

3 MR. MAYERSOHN: Okay. Thank you.

4 So Ms. Fertig?

5 MS. FERTIG: So I'm going to move to transmit
6 and I think proofreading's always a great idea,
7 Bob.

8 MR. MAYERSOHN: Okay. And Ms. Shaw seconded.
9 All those in favor signify by saying aye.

10 COMMITTEE MEMBERS: Aye.

11 MR. MAYERSOHN: Anybody opposed?

12 (No response.)

13 MR. MAYERSOHN: The ayes have it.

14 All right. Number 12, the SMART Bond Program
15 Management.

16 MR. JABOUIN: Okay. So this is the periodic
17 internal audit of the SMART Program Management
18 and this was an item that was presented at the
19 November 18th meeting. It was on the agenda, but
20 the committee ran out of time.

21 There were five observations in the report
22 that was presented for the November meeting. Two
23 of those observations are in the process of being
24 updated and they will be part of the next report,
25 but there was a -- and I'll have Mr. Blondell and

1 Ms. Langan talk about it, but if you read the
2 last report, there was going to be a lot of
3 follow-up based on that. And so that follow-up
4 already started and then there's some data that
5 RSM needed at the last minute that we were not
6 able to get until printing. But they will carry
7 forward.

8 What I do want to mention to the committee
9 though is that we do have a repeat issue in here.
10 And then on one of the follow-up observations
11 there is a lot of progress where two of them
12 are -- are partially closed. One is partially
13 closed, two of them are open, and one of them as
14 it pertains to the time modifications based on
15 the change orders has been open for a while.
16 There is progress and there is a commitment to
17 close these out, but those are a couple things I
18 wanted to mention as we produce the report. We
19 do have Mr. Blondell here and Mr. Langan as well
20 as Mr. Bays. That's my introduction, Mr.
21 Mayersohn.

22 MR. MAYERSOHN: All right. So do you guys
23 have anything further to add or we can just go
24 through these recommendations?

25 MR. BLONDELL: Unless there are specific

1 questions I'm happy to jump into the
2 recommendations.

3 MR. MAYERSOHN: Okay. So on observation
4 number 1 does anybody have any questions?

5 (No response.)

6 MR. MAYERSOHN: Observation --

7 DR. LYNCH-WALSH: We're going -- Mr.
8 Mayersohn?

9 MR. MAYERSOHN: Yes.

10 DR. LYNCH-WALSH: On the new observation
11 number 1?

12 MR. MAYERSOHN: Correct. On the issued
13 January 2022 report.

14 DR. LYNCH-WALSH: Okay. Let me see what,
15 mine are on --

16 MS. DAHL: Is that page 11?

17 MR. MAYERSOHN: This is number 12.

18 DR. LYNCH-WALSH: Yes, so I'm looking at the
19 observation 1. I'm just making sure that it
20 doesn't --

21 MR. MAYERSOHN: It's item number 12. Ms.
22 Dahl had asked a question. Item number 12.

23 MS. DAHL: I just want to make sure I'm on
24 the right page. Is this the right page?

25 MR. JABOUIN: Page 5.

1 MS. DAHL: Well, sometimes it helps to say
2 that because these are big. Thank you.

3 Thank you. I got it.

4 DR. LYNCH-WALSH: My comment's on observation
5 3 because 1 and 2 had to do a lot with Rickards,
6 which was an anomaly.

7 MR. MAYERSOHN: Okay. Item number 2, anybody
8 have any comments?

9 (No response.)

10 MR. MAYERSOHN: Item number 3, Dr.
11 Lynch-Walsh.

12 DR. LYNCH-WALSH: All right. On number 3,
13 because this is new, Cypress Bay -- so Rickards
14 I'm going to ignore it. I think we understand
15 that Rickards collapsed and why those things
16 happened as quickly as they did. The change
17 orders for Cypress Bay, and I haven't -- I guess
18 I'm less concerned about the differences between
19 the proposed and the independent cost estimate as
20 much as sometimes what change orders are for,
21 whether they're owner request, errors and
22 omissions. I mean, obviously, they shouldn't be
23 that far off from the cost estimates, but when I
24 look at the actual change order list that I have,
25 on the report, and this I got from Atkins, it's a

1 little small so let me put my glasses on, the
2 change order 3, and I'm guessing this is item 1
3 is listed as 55,513 and then the other one is
4 45,596. What's not listed here is what they're
5 for. And we're only in Q4, so we haven't even
6 gotten to things like the asphalt walkways and
7 the bike roads, that's change order 4 for Cypress
8 Bay. Which, Cypress Bay, according to this
9 report, has total change orders of 327,000, but
10 these two, these were -- the first one is
11 installation of additional intercom call buttons
12 in classrooms and additional security cameras.
13 Additional call buttons and security cameras were
14 required based on Facilities' review of the
15 permitted GNC drawings. The second one was
16 drop-down electrical cords in select classrooms
17 due to a standards change, and I'm kind of
18 curious about the standard change, in favor of
19 child safety within the classroom. And there are
20 also for this and Falcon Cove, there are some IT
21 related change orders that we'll be seeing. The
22 IT specs seem to be coming up after, not only
23 after scope validation but after the GNC, which
24 is where we're getting these change orders and
25 these are all owner requests. So I guess that

1 the subject matter at hand would be independent
2 cost estimates and the negotiation of change
3 orders, but we're once again looking at the what
4 is happening without asking why this is happening
5 in the first place, like what is the basis for
6 these change orders?

7 MR. MAYERSOHN: Okay. So do you have a
8 question or was that just a statement?

9 DR. LYNCH-WALSH: Well, I guess the question
10 to RSM is, are you just -- why are you just
11 looking at the what and not the why in whether
12 this change order makes sense --

13 MR. MAYERSOHN: Okay.

14 DR. LYNCH-WALSH: -- and then the next
15 question is, I'm looking at a report that is
16 actually higher than either the contracted
17 proposal amount or the independent cost estimate
18 analysis. That may be a question for either them
19 or Atkins.

20 MR. MAYERSOHN: Whose dog is barking? Mr. De
21 Meo, is that yours?

22 DR. LYNCH-WALSH: That's me. That is me, so
23 I'm trying to mute, but it's hard to mute and
24 talk.

25 MR. MAYERSOHN: Okay. Mute and you'll get an

1 answer.

2 Who wants to answer? Kathleen?

3 MS. LANGAN: As I understood the question it
4 would be, I guess, directed towards RSM or --

5 DR. LYNCH-WALSH: Atkins because they're --

6 MS. LANGAN: Well, Atkins is here. I'm not
7 sure --

8 MR. BLONDELL: So, sure. Matt Blondell, RSM,
9 to address the first question about the reasons
10 why behind the change order, I mean, that's, for
11 this particular test what we were looking at was
12 adherence to the SOP which would have included
13 several reviews from project management, the
14 corp, et cetera, and what we were focusing on
15 here was the particular control that related to
16 the independent cost estimate and how that was
17 performed and how it compared to the contractor's
18 estimate. So, I mean, we certainly review the
19 change orders and if anything stuck out as
20 significant I'm sure we would have had a
21 conversation with the project management team if
22 anything seemed strange to us. But really in
23 terms of the specifics of why a change order is
24 being requested, you would really have to defer
25 to management and their decision to move forward

1 with it, including the corp review.

2 MR. MAYERSOHN: All right. So does anybody
3 have an answer on the why?

4 MS. CARPENTER: Ashley Carpenter with Atkins.
5 I have an answer on the second part of her
6 question if you'd like to move to that.

7 MR. MAYERSOHN: Sure.

8 DR. LYNCH-WALSH: The difference?

9 MS. CARPENTER: Okay. So the amount, the
10 amount that was approved by the board is, as you
11 stated, 55,513 for change order number 3 item
12 number 1. It's possible that when -- I don't
13 want to speak for RSM, but it's possible that
14 when they pulled the data, you know, they were
15 looking at an older version of something, you
16 know, not the final version that went to the
17 board. There might have been an older version as
18 part of the bundle. So that's -- I can do more
19 research on that for you if you'd like though.

20 DR. LYNCH-WALSH: So the independent cost
21 estimate would have been looking -- so when they
22 pulled it, that means that the cost estimate
23 would have also been based on the contracted
24 proposal amount, but might not have included
25 everything that ended up in the change order?

1 MS. CARPENTER: That's correct. So somehow
2 between the time when the cost estimate was done
3 and the time that it was approved by the board
4 there was another thousand dollars that was
5 added. You know, it might have been that their
6 markups were calculated incorrectly. There's
7 sometimes just things that are caught at the end.

8 MR. MAYERSOHN: Okay. So I get that. That
9 answers that question. And I guess this is back
10 to RSM, will you be looking at why the change
11 orders are occurring? And like I said, IT, IT
12 specifications do seem to be cropping up. Again,
13 remember that this is looking at the fourth
14 quarter from last year, and I remember seeing a
15 number of Falcon Cove and Cypress Bay for all
16 these new buildings and I remember asking and
17 being assured that these were all specs that
18 would go into all new construction, the problem,
19 of course, there's very little new construction
20 and then we would have to check to make sure that
21 some of these change order features that were
22 going into Cypress Bay and Falcon Cove, the idea
23 is to make sure that they go into Northeast which
24 has a new building, Stranahan, as applicable. We
25 don't want to find that we've built a new

1 Stranahan cafeteria and the kids can't access the
2 Internet because that wasn't included, meanwhile
3 they're getting bypassed over at Falcon Cove and
4 Cypress Bay.

5 So the point being, if this isn't audited,
6 this is why the Facilities Task Force has to keep
7 taking on the role of independent inspector
8 general because we should see the same change
9 order rationale in Northeast. I think one of the
10 explanations was that this occurred after, say,
11 Flanagan, but Northeast is behind Cypress Bay and
12 Falcon Cove in terms of schedule, so whatever IT
13 features that were supposedly new code, new
14 specs, so for instance the drop-down electrical
15 cord in select classrooms due to a standards
16 change we would expect to see, depending go on
17 what type of classrooms they're talking about, we
18 would expect to see those same specs put into
19 Northeast. But if it isn't audited, it then
20 falls on the task force to have to verify whether
21 that's actually happening.

22 So to my point, is there any reason that RSM
23 can't also look at why, the reason behind owner
24 request change orders, and if there's supposedly
25 a code, a requirement, if they're saying that

1 they're required, that they also occur in other
2 new construction?

3 MR. MAYERSOHN: So, Dr. Walsh, I'm going to
4 cut you off for one second, okay, because what I
5 think -- what you're asking is getting outside of
6 what the scope of the audit is. So --

7 DR. LYNCH-WALSH: Only the scope of this. I
8 mean, they're looking at change orders.

9 MR. MAYERSOHN: Right. Right. No. No. So
10 here's -- here's -- here's the part that I think
11 might be helpful, and I turn to Dr. Wanza, is
12 that when there's a change order, it might be
13 helpful if there's some form of memo or
14 explanation of why.

15 DR. LYNCH-WALSH: No, no, no. That's all on
16 the change order. That's not the problem. I'm
17 looking at the why. I can see a report. When a
18 change order's -- we don't need to reinvent the
19 wheel. What I'm saying though is it puts a
20 burden on the task force, which often translates
21 to me, as an unpaid volunteer, to have to then go
22 and look into the scope of work for, say,
23 Northeast, and I'm pointing out Northeast
24 repeatedly because they have the same architect
25 as Cypress Bay. So I would expect that all of

1 the upgrades that Cypress Bay got also occur at
2 Northeast. Northeast is getting a new building
3 designed by the same architect. I do hope that
4 they have stairwells that the kids can go up and
5 down and that the teachers don't have to share
6 bathrooms with the students because they've put
7 in enough bathrooms, but that's another thing to
8 check.

9 But what I'm saying is, there are change
10 orders that occurred for Cypress Bay for specific
11 items, much of which they claim are due to
12 standards changes or whatever, and a lot of them
13 have to do with IT. I should not have to then go
14 and look at the scope of work for Northeast to
15 know that those things actually took place. But
16 I guess we will if that's never going to be part
17 of what RSM audits.

18 And I also seem to recall years ago that they
19 were supposed to be auditing specific projects,
20 like a couple projects a year. We don't even
21 have a facilities audited manager in place. So,
22 again, there's a lot of audits that ought to be
23 happening that are not, but at the very least
24 there should be some way of auditing, these are
25 owner-requested change orders. These are not

1 consultant omission, although, that's another
2 one, or unforeseen conditions. These are owner
3 requests in particular.

4 So this is actually a question for Mr.
5 Jabouin in terms of adding auditing, and in
6 particular we can be very specific, Cypress Bay
7 versus Northeast, that all the specs that are in
8 Cypress Bay make it in to Northeast.

9 MR. JABOUIN: Yes, Dr. Lynch-Walsh, as part
10 of the strategy we have with RSM, it does include
11 the audits of specific projects. We -- you know,
12 we go through the components of the strategy with
13 them every quarter as far as what they are to
14 look at, so that will indeed occur where we look
15 at the specific projects.

16 MR. MAYERSOHN: Ms. Fertig?

17 MS. FERTIG: Yeah, I feel like we're talking
18 two very different things of what this audit is
19 doing but what Dr. Lynch-Walsh would like to see
20 done. I think what she's asking for is something
21 we've discussed from time to time and which we
22 touched on earlier today, how do you ensure that
23 you have equity across the district, how can you
24 do an audit on that? And I know we've had that
25 conversation before.

1 I didn't take that to be a meaning of this, I
2 just took safeguards, which I can see you need
3 after reading this, to be put in place to ensure
4 you don't have these repeat findings, you don't
5 have some of these mistakes occurring.

6 I would -- I -- I could comment on each one
7 of the things in this report, but I think it's
8 going to be a similar conversation as to what
9 we've had before. And so I would like to get
10 back to her comment at the end on how we can
11 address that portion of it, but on this
12 particular audit, I just -- I just am wondering
13 when you'll have in place something other than a
14 manual system.

15 MR. MAYERSOHN: Go ahead.

16 MS. LANGAN: Thank you. Kathleen Langan,
17 program director. I think everyone knows and
18 understand that we've been revamping the
19 e-Builder system. And we have recently completed
20 the cost module which includes the information on
21 PCOs. It's all budget, PCOs, changes orders,
22 those kind of things. So while we've completed
23 that, there is five years of data merging, that,
24 frankly speaking, we did not anticipate that
25 we're in the midst of, as well as testing, taking

1 those testing comments, incorporating those into
2 the system, and then we'll be training. So it's
3 definitely taken longer than we anticipated, but
4 we expect all of those elements to be complete by
5 February. And a lot of that will resolve some of
6 the reporting requirements, some of the reporting
7 requirements that are outlined in the contract.

8 If I may, to Dr. Lynch-Walsh's point, right
9 now we track reason codes. And the reason codes
10 are, just as she described, owner request,
11 unforeseen conditions and then errors or
12 omissions. And in some cases both.

13 I think what we could do to help the
14 situation is, as we finalize our, you know,
15 e-Builder system, we can work with Atkins to see
16 if there's a comparative analysis. Right now we
17 do a lot of budget reporting along with Atkins.
18 So I think we could work together to come up
19 with -- because I don't know how right now you
20 would be able to audit that without being able to
21 have the data collected.

22 MS. FERTIG: I think that's a separate kind
23 of audit, but I think it's a necessary one. And,
24 again, I don't want to go back to the CCC
25 settlement but you might note that some of these

1 things have ever been a problem and so they
2 always will.

3 MR. MAYERSOHN: So here's my question. Dr.
4 Walsh do you have any further questions on this
5 audit?

6 DR. LYNCH-WALSH: I have a couple. I'm
7 trying to --

8 MR. MAYERSOHN: The only reason why I'm
9 asking is that Mr. Sabin has to leave at 1:00.
10 With that being in mind, I believe we lose a
11 quorum. So I think Ms. Fertig is itching to make
12 another motion.

13 MS. FERTIG: And I'm happy to come back to
14 this when we get to the end of our agenda on
15 Members Comments.

16 MR. MAYERSOHN: No, no, but what I'm saying
17 is, if we're going to transmit this and we're not
18 going to have quorum we can't vote on it. So
19 that's why I'm asking does Dr. Walsh have any
20 questions that she wants or does anybody else
21 have so we can wrap this item up and get onto the
22 next one.

23 Go ahead.

24 DR. LYNCH-WALSH: I mean, obviously, any
25 questions I have I can also bring up directly

1 with all the parties involved at a Facilities
2 Task Force meeting. A lot of these things are
3 things we've discussed. I would like to point
4 out the e-Builder module that they put in place.
5 What this group needs to understand is e-Builder
6 was implemented at the onset of the program. Raw
7 data has not been going into e-Builder much to
8 the frustration of the Facilities Task Force for
9 several years. AECOM's now correcting that. So
10 when she talks about merging, you know, five
11 years of backlog, there were five years where
12 people were putting in PDFs and uploading that
13 into e-Builder and we would keep asking what's
14 going on in e-Builder. So once that's
15 functioning a lot of what they can't do will be
16 easier to do.

17 And in terms of the reporting, our primary
18 concern tends to be the MPUs and just tightening
19 up the reporting turnaround time. But other than
20 that, that's it for me on comments. We'll just
21 have our conversation at FTF.

22 MR. MAYERSOHN: All right. Does anybody else
23 have any questions, comments or concerns on this
24 audit?

25 MS. FERTIG: I'm just going to ask, maybe we

1 can -- the ongoing ones are going to come back to
2 us anyways. I note there are a number of
3 reporting things that aren't being done, but we
4 can cover that next month or whenever it comes
5 back.

6 So with that in mind, I will move to
7 transmit.

8 MR. MAYERSOHN: Do you have a motion or
9 that's all, that's your only motion on this one?

10 MS. FERTIG: Well, I think that's the only
11 one on this, but I think -- I'm going to work for
12 our next meeting is -- I'm sorry?

13 MR. MAYERSOHN: The 24th of February.

14 MS. FERTIG: The 24th of February, the
15 conversation with Dr. Lynch-Walsh, which I know
16 we're going to not be able to continue because
17 Mr. Sabin, thank you, this is good you're leaving
18 because it makes us be efficient here and do the
19 right thing.

20 MR. MAYERSOHN: Mr. Sabin is very efficient,
21 he's in, he's out.

22 MR. SABIN: I have a busy calendar. I
23 apologize.

24 MS. FERTIG: No, don't apologize. That's
25 good. That makes us use our time wisely. So I

1 am going to go through this agreement and other
2 agreements and look and see what can be done and
3 what kind of an audit we need to ask for to get
4 the information that Dr. Lynch-Walsh is talking
5 about and we may have something, but -- so, no,
6 Bob, I'm not going to -- I'm just going to make a
7 motion to transmit this report to the board and
8 then come up with a motion at our next meeting.

9 MR. MAYERSOHN: Do I have a second?

10 MR. MEDVIN: Second.

11 MR. MAYERSOHN: Second by Mr. Medvin. Sorry
12 Ms. Shaw, he beat you.

13 Are there any other additional comments,
14 questions or concerns?

15 (No response.)

16 MR. MAYERSOHN: Seeing none, do I have a
17 motion to approve? All those in favor signify by
18 saying aye.

19 COMMITTEE MEMBERS: Aye.

20 MR. MAYERSOHN: Any nays?

21 (No response.)

22 MR. MAYERSOHN: The ayes have it.

23 So you guys have an idea somewhere along the
24 way when you come back? We'll talk about it.

25 MR. JABOUIN: Next quarterly report.

1 MR. MAYERSOHN: No, you guys are done.

2 MR. JABOUIN: Agenda Item Number 13, we do
3 have a consultant that's presenting this report.
4 As he's coming in I want to give some background.

5 This audit is a process that began back in
6 2019, about six months after I joined the
7 district. The audit that went into the plan for
8 school year 2020 was called SREF compliance. At
9 that time I did not have the grasp as to the
10 universe of what SREF compliance was and so I
11 worked with the facilities audit manager at the
12 time and we came up with a scope to look at
13 certain portions of it, of SREF compliance. And
14 upon looking at this we created a strategy where
15 different inspections would be looked at.
16 Because the district does a lot of different
17 inspections, such as for new construction,
18 renovations and portables and roof inspections,
19 which we had RSM do, but there's also inspections
20 that are done by the fire safety department,
21 there's food and nutrition inspections and
22 there's bleachers. And so we started that
23 process and the work with the former facilities
24 audit manager but he retired. So I then engaged
25 Carr, Riggs & Ingram to look at the inspection

1 process and we ended up choosing the ones for the
2 enhanced hurricane protection areas and we would
3 go ahead and look at the other inspection
4 processes in subsequent audits. So we do have
5 the report that was prepared by CRI. There's a
6 couple points I wanted to mention before, Mr.
7 Mayersohn, you introduce the guests. One of them
8 is that there's always been an inspection
9 requirement of the EHPAs. The professional
10 engineer -- the inspector that we hired was
11 supposed to do them every five years but that
12 finding has been relieved, but those observations
13 that the inspector noted are still valid. There
14 are some findings that still have not been
15 resolved, but the engineer has deemed that those
16 are not structural findings, those are ones that
17 did not impact the areas that serve as a
18 hurricane shelter. And mostly what I wanted to
19 get across is this entire process with EHPA,
20 we've asked emergency management to lead in the
21 process, but this is a joint process that
22 involves several departments that are here such
23 as facilities, physical plant operations, and
24 capital programs as well.

25 So ownership of it and management of it is

1 going to be done through a committee that's been
2 created to ensure that those issues are indeed
3 resolved.

4 That concludes my introduction, Mr.
5 Mayersohn, if you want to introduce the guests.

6 MR. MAYERSOHN: Okay. So start introducing.

7 MR. BROLINE: Yes, good afternoon, my name is
8 Rob Broline.

9 MR. MAYERSOHN: Wait, your microphone's got
10 to be on.

11 MR. BROLINE: It's not on?

12 MR. MAYERSOHN: Is it?

13 MR. BROLINE: Is that better?

14 MR. MAYERSOHN: Yep.

15 MR. BROLINE: Okay. Thank you. So good
16 afternoon, my name is Rob Broline, partner with
17 Carr, Riggs & Ingram.

18 MR. MAYERSOHN: Okay. From left to right,
19 right to left, either way.

20 Sam already introduced himself.

21 MR. DORSETT: Mark Dorsett, Executive
22 Director, Physical Plant Operations.

23 MR. MEDINA: Michael Medina, Director of
24 School Security Support Services.

25 MS. MELONI: Shelley Meloni, Director of

1 Pre-Construction.

2 MR. AMOAH: Divine Amoah, Manager,
3 Architectural Engineering, OCP.

4 MR. MAYERSOHN: Is your microphone on? Go
5 ahead, do it again.

6 MR. AMOAH: Divine Amoah, Manager,
7 Architectural Engineering, OCP, Pre-Construction.

8 MR. MAYERSOHN: Okay. All right. So Mr.
9 Sabin has to leave at 1:00. I don't think we're
10 going to get through this to officially transmit,
11 but are there any -- I mean, we can go through
12 each finding or -- well, let's do that and make
13 life easy.

14 MS. FERTIG: In light of -- I think this is a
15 great report. It's very well organized and it
16 seems like it's somewhat timely. So I'm
17 wondering if, since this outlines everything,
18 kind of what needs to be done, if we can transmit
19 it to board and --

20 MR. MAYERSOHN: So let me ask you this
21 question. Does anybody have any outstanding
22 questions or concerns on this report?

23 MS. SHAW: I don't have any question that
24 would prohibit the report from moving forward.

25 MR. MAYERSOHN: Okay. So Dr. Walsh do you

1 have any questions on this report that would
2 prohibit your transmissions?

3 DR. LYNCH-WALSH: No. And this is one where
4 I can see us getting into the weeds at FTF with
5 questions because there's a lot in this report.
6 But, no, I don't have anything that would
7 prohibit forwarding it since we have five
8 minutes.

9 MR. MAYERSOHN: All right. So let's make a
10 motion to transmit and then if we have any
11 outstanding questions we can discuss that. Does
12 that sound reasonable?

13 MS. FERTIG: Move to transmit.

14 MR. MAYERSOHN: Ms. Shaw, you had a question
15 or you have a motion to transmit?

16 MS. SHAW: That's what I was going to do.

17 MR. MAYERSOHN: So. Ms. Shaw?

18 MS. SHAW: Motion to transmit. But what I
19 would recommend is not having any continued
20 discussion today because I don't think we have
21 enough time for the next item and then bring it
22 back at a later time just in case we want to kind
23 of have a little bit more dialogue on it.

24 MR. MAYERSOHN: Okay.

25 MS. FERTIG: And I'm seconding her motion to

1 transmit.

2 MR. JABOUIN: Sure, we could do that. I can
3 put that as an agenda item and we could have Mr.
4 Broline call in, because he's not local.

5 MR. MAYERSOHN: Okay. Ms. Shaw made a motion
6 to transmit with later on discussion. Ms. Fertig
7 seconded.

8 Any further comments, concerns, questions?

9 (No response.)

10 MR. MAYERSOHN: Seeing none, all those in
11 favor signify by saying aye.

12 COMMITTEE MEMBERS: Aye.

13 MR. MAYERSOHN: Anybody opposed?

14 (No response.)

15 MR. MAYERSOHN: The ayes have it.

16 We made your guys' lives easy today.

17 MR. JABOUIN: Number 14, as Mr. Sabin is
18 packing up, is the follow-up to the Food and
19 Nutrition audit. This was one that was published
20 in March of 2021. There has been -- we have
21 identified on page 2 of the report the status of
22 these findings. You can see that four of them
23 have closed, three of them have partially closed,
24 and two of them are open. We continually get
25 status updates from Mary Mulder regarding how

1 these things are going. So they are progressing.
2 She is here.

3 MR. MAYERSOHN: Oh, here she is.

4 MR. JABOUIN: The original report is in
5 Appendix A, but page 2 gives you a very good
6 status report as to how they stand and the
7 upcoming due dates for the ones that have not
8 been fully closed.

9 MR. MAYERSOHN: Ms. Mulder, can you introduce
10 yourself?

11 MS. MULDER: Mary Mulder, Director of Food
12 and Nutrition Services for the district.

13 MR. MAYERSOHN: And you didn't bring us
14 anything to eat, just for the record?

15 MS. MULDER: Nothing today.

16 MR. MAYERSOHN: This is an update on a report
17 that we had. Does anybody have any questions on
18 this?

19 (No response.)

20 MR. MAYERSOHN: None?

21 Dr. Lynch-Walsh, any questions on this
22 follow-up?

23 DR. LYNCH-WALSH: No.

24 MR. MAYERSOHN: Okay. All right. So seeing
25 none, are these time -- just my question is, the

1 timelines that you have for updating, are -- do
2 you feel comfortable with them or is that
3 something that's still going to -- because you've
4 got some outstanding issues that initially when
5 you came here you said, not a problem, we're
6 going to clear it up, and I just want to make
7 sure we're on target so that they're realistic,
8 not unrealistic.

9 MS. MULDER: Absolutely, thank you for the
10 question. Yes, I'm very confident with that. We
11 have, actually, since this report has been
12 published, we have completed another item, one of
13 the January items, so that one has already been
14 completed and we forwarded that information. Our
15 next date after that would be in April that we
16 still have some work to do on that because of
17 items being transferred, and then we have our
18 police reports that we can't close out, we've had
19 no stolen property, but that will close out at
20 the end of June. And then we're just waiting for
21 the training session for the chart of accounts.
22 So as soon as that session is posted we will
23 actually have the training for the department. I
24 did speak with Erum and by some chance if the
25 training class is not available she will provide

1 a one-on-one training session for just food
2 nutrition services.

3 MR. MAYERSOHN: Okay. All right.

4 So do I have a motion to -- are there any
5 other questions? Keeping track of Mr. Sabin's
6 time.

7 MS. FERTIG: Motion to transmit.

8 MR. MAYERSOHN: Motion to transmit by Ms.
9 Fertig, second by Ms. Shaw.

10 Any other further additional comments?

11 (No response.)

12 MR. MAYERSOHN: Seeing none, all those in
13 favor signify by saying aye.

14 COMMITTEE MEMBERS: Aye.

15 MR. MAYERSOHN: Any opposed?

16 (No response.)

17 MR. MAYERSOHN: The ayes have it.

18 Boy, we're rolling right along. I thank you
19 guys.

20 All right. Audit Committee Member Comments.

21 So, Mr. Sabin, thank you very much.

22 Are there any comments? Mr. Medvin?

23 You're going to commend me on how great a job
24 I do. I know.

25 MR. MEDVIN: You do a great job. However,

1 these last several reports we were unable to go
2 into any kind of detail because of the time
3 constraints and I for one had a couple of general
4 questions regarding the hurricane protection area
5 report and how that system works. For all I know
6 it's -- I thought the county took care of all of
7 that; to be honest with you.

8 MR. JABOUIN: We can ask Mr. Medina to come
9 back.

10 MR. MEDVIN: You know, it's a general thing,
11 but, I think, again, here we are with the time
12 constraints. And I thought we actually did a
13 very good job as far as particulars. But I think
14 it's an ongoing problem. We need another half an
15 hour at least for this agenda to do it justice.

16 MR. JABOUIN: Well, if I may ask, Ms. Shaw's
17 got to leave at 1:30 so there is time for some
18 discussion. We can ask Mr. Medina to come back.

19 MS. SHAW: We don't have quorum.

20 MR. MAYERSOHN: No, no, he just has
21 questions. So do you have your questions? You
22 can ask Mr. Medina the questions.

23 I mean, I understand where you're coming
24 from, and I think the question is, as a
25 committee, you know, we get in depth in a lot of

1 these reports and we do a great job and we have
2 robust conversation. So the question is, some of
3 these are -- I mean, we looked at trying to have
4 more meetings. You know, we can always, like I
5 said, roll over one. I mean, we could roll over
6 them to the next meeting and the next meeting.
7 You know, the question is, do we want to at this
8 point extend the timeframe that we have? Do we
9 want to come in here at 10:30 and leave at 1:30?
10 You know, that's -- I mean, that's the question.
11 But I think one of the things that I've seen is
12 that, again, we just have to be succinct in what,
13 you know, we're trying to accomplish. Because
14 sometimes, again, you know, somebody asks a
15 question and you've got three other questions
16 from that. And I'm not -- you know, I mean, I
17 think that's great because some of it is looking
18 through a different lens. Ms. Fertig may say
19 something and all of a sudden I go, wow, I didn't
20 realize that and I've got some additional
21 questions. So that conversation is important,
22 but, again, understanding what you're saying is
23 that the question is as a committee do we want to
24 extend our time to have it, you know, an extra
25 hour or a half hour on either end? I mean

1 that's --

2 MS. FERTIG: I don't know that starting
3 earlier is going to solve the time. I mean,
4 originally, this is a committee that met kind of
5 over a lunch hour. What I thought when I looked
6 at today's agenda was that we had a lot of
7 critical reports. I kind of didn't really think
8 we'd get as far as we did. I think we're playing
9 catch up because of several of these rollover
10 issues, and, hopefully, by getting through as
11 much as we did today we'll be a good ways towards
12 catching up. And the only reason I said that on
13 this hurricane one is because it's obvious that
14 some of these things need to be implemented
15 quickly to get us where we need to be by storm
16 season. So I -- you know, waiting until February
17 24th just puts us that much more behind. I don't
18 know if there's a way where you can prioritize
19 what's important, but then everything's
20 important, so --

21 MR. MAYERSOHN: So let's, let me do this,
22 based upon those conversations. The first thing
23 that we did was we added more meetings. So why
24 don't we in April see where we're at, you know,
25 at the end of April's meeting, see if we've moved

1 along any further, and then we can have a further
2 conversation of what we may need to do or not.

3 Does that sound -- okay. So --

4 DR. LYNCH-WALSH: Mr. Mayersohn?

5 MR. MAYERSOHN: Yes, Dr. Walsh.

6 DR. LYNCH-WALSH: So I think there's two
7 issues and Ms. Fertig identified one of them.
8 When you have rollover items we can't squeeze
9 rollover and regular items into the same meeting.
10 To Mr. Medvin's point, that's why we would have
11 needed another half an hour and then we may have
12 gotten through all these things.

13 I don't know if it's just me, but where I was
14 reading, the idea that we have people traveling
15 multiple times and then don't get to their report
16 is embarrassing. I don't know if the guy from
17 Carr, Riggs, Ingram is local. I know that they
18 have a Melbourne address, which is still drive
19 time. If people have to come back multiple
20 times, could they not participate via Teams? I
21 mean, this is getting embarrassing for me. Yes,
22 I agree we shouldn't be discussing it if we're
23 not all here, but at the same time, I believe --
24 weren't they here a couple of months ago and then
25 they got bumped from that agenda?

1 MR. MAYERSOHN: Correct.

2 DR. LYNCH-WALSH: And then they were here
3 today and then the guy got out and identified
4 himself and then got basically tabled until the
5 next meeting?

6 MR. MAYERSOHN: Yeah, but he's still here.
7 He hasn't left yet.

8 MR. JABOUIN: Just a quick update to the
9 committee. This particular report I did consider
10 adding it into the September as well as the
11 November meeting. In fact, Mr. Medina and Mr.
12 Broline were ready for those. I didn't put them
13 on the agenda because I knew at that time that we
14 wouldn't be able to get those in. I don't want
15 the findings to become stale. There's like
16 action that needs to happen and so forth. So
17 they do live either before or after they are
18 presented.

19 The committee has discussed at length
20 regarding some of these things that need to be
21 covered. More meetings are being added to the
22 calendar. I think I'm encouraged by the effort
23 to get as much as we got done today, but that's
24 really something that, hopefully, you know, we
25 had a potential quorum issue today and I'm glad

1 Ms. Shaw was able to make it in and Mr. Sabin was
2 able to stay as late as he did. But it is
3 something that has been a challenge for the
4 committee.

5 MS. SHAW: May I say something through the
6 Chair?

7 MR. MAYERSOHN: Yes.

8 MS. SHAW: I think part of the -- part of my
9 issue is, most of us are seasoned, whether as
10 professionals in this particular field or being
11 on this board that we can kind of anticipate the
12 discussion in terms of the items that may become
13 prolonged and I think those are the times where
14 it's up to each one of us to reach out to the
15 chief auditor with those questions ahead of time
16 because we do get these things ahead of time. So
17 we can -- because I don't -- it doesn't matter if
18 we add five more meetings into the calendar.
19 It's going to take -- because the more time you
20 allow the more time we're going to take to talk
21 and a lot of this discussion we need to stay
22 within the realm of what our responsibilities are
23 and sometimes we go all the way to the other end.
24 I don't know, I think we're in Cuba sometimes.
25 And so we really need to be mindful of not just

1 in this room but we're all professionals outside
2 of this room. So spending five hours here and
3 then we still are not able to conduct business
4 and then we're still holding up the district from
5 conducting business, especially when a report now
6 becomes five months old, three months old or
7 whatever the case may be, not allowing them
8 enough sufficient time to act or react based on
9 the findings in the report. I think today was --
10 should have been a highlight to all of us that it
11 kind of put us in a position where we minimized
12 our words and were able to get through much
13 quicker even though we had more on the agenda
14 from what should have been a typical month.

15 MR. MAYERSOHN: All right. It's a work in
16 progress.

17 MR. JABOUIN: If I can please add to the
18 committee, so my unit, we have several open
19 positions. We don't have a director position.
20 Meaning that if we're staffed and we are working
21 in the way that I designed it there would
22 actually be more reports to look at. So it's
23 actually, if things worked the way that they will
24 work in future, then this agenda would have had
25 several more items on it. So it's really -- you

1 know, in some ways we're producing the reports
2 slower than I would like and there's less
3 reports. So there's going to come a time when
4 we're there with a lot more reports.

5 MR. MAYERSOHN: All right. I would just say,
6 again, you know, we've heard the discussion,
7 we've added meetings. There are, obviously,
8 things that we can do to improve and let's, you
9 know, readdress this again at the end of April
10 and see where we're at and move it along that
11 way.

12 Ms. Fertig?

13 MS. FERTIG: I just was going to say, I think
14 Mr. Sabin did us a big favor today because he
15 showed us that we can get through stuff --

16 MR. MAYERSOHN: Right.

17 MS. FERTIG: -- if we know we're not going to
18 have quorum and there's a necessity as with this
19 one to get something to the board.

20 MR. MAYERSOHN: And, as I said, I think
21 sometimes --

22 MS. FERTIG: I appreciate him -- I appreciate
23 the fact that we were on a timeframe and we had
24 to stick to it and maybe we need another half
25 hour, but as you say, time will tell.

1 MR. MAYERSOHN: I think I said we're on the
2 right track. Hopefully, we'll be able to improve
3 what we're doing and I think, you know, again, in
4 April we can come back and look at it and see if
5 there's any other way.

6 Mr. Medvin, you had questions?

7 DR. LYNCH-WALSH: And I have a question or a
8 comment.

9 MR. MEDVIN: Thank you. All right. When I
10 look at a report I like to feel I have some kind
11 of knowledge or understanding of the general
12 topic. And I really had no knowledge about
13 anything in here as far as what the
14 responsibility of the school district is, et
15 cetera. And my first question is, it's been my
16 impression, perhaps erroneous, that this
17 emergency shelter system, if you will, is a
18 county thing as opposed to the school district
19 and that the county would just use our physical
20 plants to provide the service. And now it seems
21 to me just looking at this it's a little bit more
22 complicated than that. And I think the purpose
23 of this report was really dealing with the
24 physical problems and requirements of the
25 emergency facilities. And I believe that's what

1 the report studied.

2 My question is, where is the interaction, if
3 any, between the county or maybe even the state
4 government and the school board and what are our
5 responsibilities as a school board to do and what
6 are we supposed to provide? Are we supposed to
7 provide an emergency facility fully equipped,
8 fully staffed; is that our problem or is that the
9 county's problem? And I don't know if this is
10 within the scope of this particular report. But
11 I would like to understand, you know, where we're
12 at and what our responsibilities are.

13 MR. MAYERSOHN: Dr. Nesmith?

14 DR. NESMITH: Can you hear me?

15 MR. JABOUIN: No.

16 MR. MAYERSOHN: We shut you off.

17 DR. NESMITH: So thank you, Mr. Medvin, for
18 the question and I think to the committee what I
19 would like to state is that Mr. Medina can
20 definitely answer some questions that are
21 relevant to his department, but, again, we just
22 dismissed the other departments that are also
23 important to this discussion and I'm not certain
24 to the extent of the questions that are going to
25 be posed, but if we're going to have the ripe

1 discussion based on the questions that you all
2 may have, then all of the parties who are partly
3 responsible for this audit and the findings
4 should be here. It should not fall on SSEP and
5 definitely not on Mr. Medina and emergency
6 management. So in fairness again to the will of
7 the committee if we're going to have an extended
8 discussion, which we can certainly stay for that
9 discussion, it should be with all the parties and
10 all departments present.

11 MR. JABOUIN: I do concur with Dr. Nesmith on
12 that. I was wondering if there's any specific
13 comments on there then Mr. Medina is, as I
14 pointed out in my introduction is one of many
15 parties. And, in fact, emergency management,
16 they oversee a lot of this but they don't fix the
17 issues. Those are fixed by some of the other
18 departments that are not in the room.

19 MR. MEDVIN: Well, I'm really only interested
20 in the general scope. How does it work and what
21 is it? I'm not looking for the specifics of what
22 each department is doing.

23 MR. BROLINE: So I can respond. On page 10
24 of the report and there's also a whole workflow
25 as far as how the process takes place, but the

1 basis, there's an interlocal agreement between
2 the county and the school district that sets the
3 parameters as to the responsibilities of the
4 school board. The school board is responsible to
5 communicate with the county as to if there's any
6 deficiencies related to the shelter that would
7 rise to the level of them saying to the county,
8 it's the county's decision, they act in an
9 advisory capacity and say, for example, based on
10 the inspection reports it was determined that
11 shelter, you know, 1, 2, 3, are not up to code,
12 therefore -- and they go on and they put them on
13 a list and it's communicated in written form to
14 the county's emergency management and that's a
15 requirement for the district to communicate it to
16 them. And so the county then makes the decision,
17 as you said earlier, you're correct, they decide
18 which to actually activate, not the school
19 district. They provide that. But as part of
20 that there is an accountability and a compliance
21 on their side to proactively communicate to the
22 county. The county -- the present process, and
23 this might change, is that the county, no news is
24 good news. So if it's not communicated by the
25 school district that any of one of those 40

1 shelters cannot be activated, then the county
2 will activate any one of those. And it's based
3 upon geography, you know, where is the hurricane
4 going to be an issue, and then they'll activate
5 various shelters accordingly.

6 Does that answer your question, sir?

7 MR. MEDVIN: Part of it. Now, the financial
8 responsibility end, what is the school district's
9 responsibility as far as maintaining, staffing
10 all these things that obviously are a major scope
11 of what these various departments do or does the
12 county and state reimburse the school board for a
13 lot that if there is need for the use of
14 shelters?

15 MR. MEDINA: Good morning, sir. Great
16 question. As Rob mentioned, there is a contract
17 --

18 COURT REPORTER: Name? I don't know who you
19 are.

20 MR. MEDINA: Apologies. Michael Medina,
21 Director of School Security Support Services and
22 I oversee emergency management, which is why I'm
23 here.

24 So there is a contract between the county and
25 the district that answers a lot of these

1 questions for you and they're different for each
2 one of those things that you mentioned. There's
3 a lot of nuance to it.

4 So, for example, staffing. There are some
5 staff that are mandated that must be there that
6 are provided by the county. There is some staff
7 that is mandated to be there that is provided by
8 the district. And then there are some shelter
9 workers that are on a volunteer status that are
10 nice to have but are not a need to have from the
11 district's perspective.

12 When it comes to the funding of the things
13 that need to be done there's a variety of
14 components that go into a shelter being ready to
15 operate. And those responsibilities fall to the
16 district when it comes to deciding the county and
17 us have agreed that X, Y, Z school is going to be
18 a shelter, these are the things that need to be
19 done and maintained for the shelter to be a
20 certified enhanced hurricane protected area and
21 then we carry those out and we communicate to the
22 county when we have achieved those and when we
23 have not.

24 The county steps in with their funding when
25 the shelter is activated. So for all intents and

1 purposes, the school is ours round the clock
2 until there is an activation. Once county does
3 an activation they own the shelter and they incur
4 all the costs that happen with actually actively
5 running the shelter and what goes on during that
6 storm. But part of the contract with it is
7 saying, if we're going to work with the county
8 and say, this is a shelter, this is a school that
9 we have agreed with you we're going to make
10 available for it, a lot of those preparations are
11 our responsibility. And the benefit, quite
12 frankly, is that it overlaps, and this is where
13 the benefit of having those other parties here, a
14 lot of those requirements overlap with a lot of
15 the requirements that exist for running the
16 building as a school anyways. And emergency
17 management plays the role of coordinating that,
18 kind of overseeing it all and being that conduit
19 between the district and the county and saying,
20 hey, here's our list of 42 shelters, here's all
21 the things that are required for them, this is
22 where we're agreeing and good to go and this is
23 where we're not, and then the county does with
24 that what they will when it comes to deciding
25 which shelters to activate and which not to

1 activate.

2 MR. MEDVIN: Thank you.

3 MR. MAYERSOHN: What role does the state play
4 in it?

5 MR. MEDINA: So the state dictates to the
6 county their wishes as far as shelter capacity
7 and then the counties work with the different
8 entities that provide that capacity. And then,
9 of course, from funding and everything post storm
10 there's a variety of different entities at the
11 local, state and federal level that provide
12 funding afterwards. But, again, it's very
13 nuanced, and, frankly, beyond what I can tell you
14 off the cuff as to who pays for what.

15 MR. MAYERSOHN: Right. So if the state would
16 declare an emergency disaster, the state would
17 pay for funding to support whether it's people to
18 be in the shelter, but it doesn't pay for that
19 infrastructure. I think that's what Mr. Medvin
20 was kind of relating to.

21 MR. MEDINA: Correct. And they provide the
22 requirements as well, the SREF requirements.

23 MR. MAYERSOHN: So as part of that it then
24 comes out of the school district's budget if they
25 need to repair something or that would come out

1 of the state -- the state funded -- would the
2 state fund that categorically, like if, for
3 example, windows need to be repaired?

4 MR. MEDINA: I don't feel confident --
5 comfortable answering that because I don't do it;
6 right? So nobody on my team goes out and repairs
7 roofs or inspects them and things of that nature.

8 MR. MAYERSOHN: Correct. Correct. No, that
9 I understand. I mean, I know at one point in
10 time there was a requirement where special needs
11 shelters were required to have a generator.

12 MR. MEDINA: Correct.

13 MR. MAYERSOHN: And that came out of state
14 funding pockets. Not necessarily, I mean,
15 obviously, it was passed down to the county or
16 school district, but the money came out of the
17 state as opposed to saying, here, you guys got
18 your funding, figure out --

19 MR. MEDINA: That's correct.

20 MR. MAYERSOHN: Okay.

21 MR. BROLINE: And just one other thing to
22 point out, on page 3 where it describes the fact
23 that each year the county puts out or the -- it's
24 called the statewide emergency shelter plan, it
25 comes out statewide, and that's who determines

1 those shelters. You see lists there, it's
2 highlighted and bold on page 3, Broward, of
3 course, being one of those, so they're dictating
4 that.

5 MR. MAYERSOHN: And is this included in your
6 comprehensive emergency management plan or that's
7 a separate?

8 MR. MEDINA: Yes, sir, it's included. So the
9 comprehensive emergency management plan is run by
10 the same team that facilitates the shelter
11 cooperation with the county.

12 MR. MAYERSOHN: Got you. Okay.

13 Any other questions on this item?

14 (No response.)

15 MR. MAYERSOHN: None? All right.

16 MR. JABOUIN: What I wanted to ask the
17 committee is, as you can tell there are some
18 findings that need follow-up. We did discuss
19 having this as a non-voting agenda item at a
20 future meeting, but the follow-up needs to come
21 back. Do we just do this during the follow-up,
22 because then the hurricane season would have
23 started and so forth? But, of course, we could
24 have people dial in for any further questions
25 that are there. So my question is, do we want to

1 wait for that? Do we feel that Mr. Broline and
2 Mr. Medina have answered enough? And,
3 unfortunately, we did dismiss others who could
4 have contributed to the conversation as well.

5 MR. MAYERSOHN: Right. I mean, I think the
6 question for me is, you know, these deficiencies,
7 do they prevent the shelter being used as a
8 hurricane shelter?

9 MR. BROLINE: Yeah, the report's very
10 specific to that, Mr. Chair. And the short
11 answer is, no. And that comes from the
12 revaluation done by the engineers of record. And
13 that's in the report.

14 MR. MAYERSOHN: Right. So this is just more
15 of general maintenance, I'll call it. I mean, I
16 don't want to, you know, kind of pass it over,
17 but, in general, this is just items that need to
18 be repaired in the daily course of, you know, as
19 we talked about before, this report kind of
20 overlaps on the daily course of using the school
21 as a school building, there are, you know,
22 obviously, things that need to be repaired and,
23 obviously, as a part of using it is a hurricane
24 shelter also need to be repaired, that's kind of
25 where they were identified more than just as a

1 let me go take a look around school to see
2 what's, you know, in compliance or not.

3 Ms. Fertig?

4 MS. FERTIG: Yeah, I felt like one reason I
5 was comfortable with doing this so quickly was I
6 feel like this is a road map that goes to the
7 board. It's a road map to provide, you know,
8 what needs to be done and it needs to be done
9 prior to the storm season. And, you know, I
10 think with so many of our audits it's great
11 because it's just helpful to see what we need to
12 do and don't necessarily require us to comment on
13 every single one of them. Because now you know
14 just what you need to do.

15 MR. JABOUIN: To Ms. Fertig and the rest of
16 the committee --

17 MS. FERTIG: Oh, I am so sorry. I am so
18 sorry. I wish I could repeat that.

19 MR. MAYERSOHN: She said it's a great road
20 map.

21 MS. FERTIG: That's what I said. I said I
22 feel this provides the road map of actions that
23 needs to be taken and in transmitting it to the
24 board we're just doing the next step so that you
25 can transmit, you know, so that you can implement

1 these in a timely fashion.

2 MR. JABOUIN: And to Ms. Fertig and the
3 committee, what these audits should do is provide
4 the framework on other areas, too. Because,
5 remember, this is just one type of inspection
6 among many that are there. So, you know, we want
7 to have those processes carry over to those other
8 areas as well. So that's what I think
9 fundamentally should occur post audit. Whether
10 or not it's in an audit or not, are these
11 findings unique to this area or are there other
12 inspection areas, do they have the follow-up and
13 so forth? And there's going to be teamwork
14 required as well. So there's a lot there for the
15 district to learn from a process standpoint.

16 MR. BROLINE: And if I could just add one
17 other thing, you talked about, yes, the report's
18 clear that from the standpoint of those five-year
19 inspections the engineer of record came back and
20 said they're not of a structural nature to
21 prevent them from being recertified which is very
22 important because there's a lot of risk there, so
23 that's very good. But also though what was
24 pointed out there, besides that, the five-year
25 inspection is no longer required, but the annual

1 inspection and post hurricane inspection not only
2 continue to be required but have always been
3 required and that wasn't being done. So
4 sometimes you might think, well, every five years
5 we're going to look at these things. Well, the
6 other Florida building code requirement was they
7 actually do these annually and this makes very
8 good sense, right, after a hurricane to make sure
9 everything is still in good shape. And so
10 that's -- and just one last thing I'll make a
11 comment on and that is that you can see from the
12 report that management, I just want to say, was
13 great in terms of their cooperation. You can see
14 they're fully in agreement. And we did work hard
15 at making sure there was a good clear roadmap.
16 Management worked hard on that. We really
17 appreciate that. And we believe from our
18 perspective as the auditors that those responses
19 do sufficiently and beyond address those concerns
20 and those recommendations. So I just want to say
21 that.

22 MR. MAYERSOHN: Okay.

23 MR. JABOUIN: And my team will attend the
24 meetings of the risk management committee that is
25 going to look at those outstanding findings. And

1 I do want to go ahead and compliment Mr. Medina
2 as well. There is somebody that reports to him
3 that is responsible for the emergency management
4 and he's stepped down to fill into that role with
5 some vacancies on that part, so that's something
6 to be commended.

7 MR. MAYERSOHN: Dr. Nesmith, when does the
8 risk management committee or risk emergency
9 management committee, when do they meet? Do they
10 meet once a week? Do they meet once a month?

11 DR. NESMITH: They were on a regular
12 schedule. As Mr. Jabouin mentioned, that
13 individual stepped down, no longer works for the
14 district. So in response to this particular
15 audit and what has been outlined in the
16 management responses we will convene or we're
17 planning to convene the next work group in the
18 next couple of weeks.

19 MR. MAYERSOHN: Okay. And I guess for my
20 benefit, and I don't know how the rest of the
21 committee feels, but, obviously, hurricane season
22 beginning, what, July 1st?

23 MS. DAHL: No, June.

24 MR. MAYERSOHN: June 1st.

25 MS. DAHL: And they're talking about going

1 back to May.

2 MR. MAYERSOHN: I mean -- so having -- I
3 mean, obviously, you know, ensuring that these
4 shelters, although the challenge is is that
5 you're kind of caught between a rock and a hard
6 place because, as you said, the county uses them
7 and takes over the responsibility but the school
8 district is responsible for the shelter. So --
9 and this has been an ongoing, I think, concern,
10 but I would -- I would definitely look towards
11 seeing some way or another that whether it's
12 through, I mean, at this point it may be too late
13 to do any state legislation, but, you know, talk
14 to other school boards or school board
15 associations, because it's unfortunate that the
16 burden of providing the building and ensuring
17 that it meets compliance is the responsibility of
18 the school district, yet the county is utilizing
19 it as a facility. So there's got to be some
20 funding to kind of help as opposed to it all
21 falling down on the district and saying, here we
22 are but you guys can use it any time, you know,
23 set through an interlocal agreement. So I just
24 think there's got to be some fair and equitable
25 way to take care of that. So that's just my two

1 cents.

2 Anybody else?

3 Dr. Lynch-Walsh, you had a comment?

4 DR. LYNCH-WALSH: Yes. As I'm kind of
5 scrolling through the report --

6 MR. MAYERSOHN: But one thing though, we've
7 got two minutes, so go ahead.

8 DR. LYNCH-WALSH: Right. You can't tell
9 which recommendations go to which school, unless
10 I'm missing that. I'm trying to find which
11 was the -- I guess the first one is the more
12 recent and the one from 2015 was towards the end
13 here. So you don't know -- I'm thinking ahead to
14 the next conversation, you can't tell which
15 schools on this list have, which recommendations
16 go to which schools. So it seems like there's
17 another exhibit that would be necessary that
18 provides that level of detail. There's a lot of
19 summaries but you can't tell, for instance, you
20 know, you have in the report where it says the
21 age of the roof, the one from Gutierrez, it says
22 12 recommendations due the age of the roof
23 material and its condition, the fact that the
24 design pressure is higher or lower than the
25 required uplift, okay, for which school? So I

1 imagine there's an exhibit that would demonstrate
2 that.

3 MR. BROLINE: So I can respond to that, Mr.
4 Chair.

5 So when we do these audits that level of
6 detail we provide -- we've already provided that
7 to management and they've looked at that. So we
8 provide that to management basically in an Excel
9 spreadsheet which takes and portions out or
10 allocates out and that's something that they have
11 and I think Mr. Medina, what he's going to build
12 from that, and it will have --

13 DR. LYNCH-WALSH: Which management? Because
14 for the purpose of the Facilities Task Force we
15 would want to know which recommendations go to
16 which school because we also have a bond program.
17 And one of the problems we've been having is
18 putting roofs on buildings that may be
19 demolished. We just want to have a clear picture
20 as of the last inspection.

21 So do all the people -- which management has
22 that level of detail? I would think we would
23 want it for the audit committee as well. Is
24 there any reason it can't be provided?

25 MR. JABOUIN: So, obviously, Dr. Lynch-Walsh,

1 the data behind the finding is there. That's
2 going to be what the committee looks at when they
3 look at what the open findings are when they meet
4 in a couple weeks. So that information can be
5 provided to the committee at some point. I would
6 say, if you could let the -- you'd like to know
7 which of the -- of the 40 open findings you'd
8 like to know --

9 DR. LYNCH-WALSH: Well, let me put it to you
10 this way. Who has the information? Because the
11 Facilities Task Force meets on February 3rd, so
12 I'm just going to ask someone on the facilities
13 side for it. And then once I have it then
14 everybody has it. But --

15 MR. JABOUIN: That information is available,
16 Dr. Lynch-Walsh.

17 MR. MAYERSOHN: Can you just send it out to
18 the whole committee? This way we'll all have it.

19 MR. JABOUIN: Yeah, we could. Yeah.

20 MR. MAYERSOHN: Okay. Does that work?

21 DR. LYNCH-WALSH: ASAP or when?

22 MR. JABOUIN: Soon. I don't know. Maybe in
23 the next week or so.

24 DR. LYNCH-WALSH: Okay. Well, like I said,
25 if somebody on the facilities side already has

1 the detail I'll just ask them to make sure that I
2 have it for our meeting. This committee doesn't
3 meet again until the third week of February so a
4 week or so might work there but it doesn't work
5 for my purposes.

6 DR. NESMITH: So I want to bring up the point
7 again, with our security protocols, that if there
8 are particular details of the report that relate
9 to a facility and they're security related, that
10 information will not be shared. So I'll just,
11 you know, put that on the record.

12 DR. LYNCH-WALSH: But it doesn't, it has to
13 do with other things like windows.

14 DR. NESMITH: I understand but there has to
15 be some security protocols. Dr. Lynch-Walsh,
16 even with the shelters there's some level of
17 security for the shelters, as well, too. So and
18 that information is in the report, that has to be
19 pulled out of the report because that will not be
20 shared. And it is exempt by statute from public
21 record.

22 MR. MAYERSOHN: What's exempt, whether
23 they're a shelter?

24 DR. NESMITH: No, if it's a security related
25 portion to any school facility then it is exempt

1 from public record.

2 DR. LYNCH-WALSH: Okay. So understand that
3 the recommendations I'm looking at from the 2018
4 inspection report had 12 of them calling for
5 protection screening, compliant with missile
6 impact criteria, repairing or replacing windows,
7 doors, component parts or other items, again
8 about the roof, there were 12 recommendations,
9 one recommendation to make sure the roofing
10 materials and installation comply with the 2017
11 Florida building code standards and repair
12 concrete issues.

13 None of those sound like security related
14 items, so, hopefully, that shouldn't be an issue.

15 MS. FERTIG: I know we're running out of time
16 here. Can I just suggest that maybe the way to
17 address, to make sure that it's getting done and
18 address her concern and comply with the security
19 protocols is for us to get just an update in say
20 two months, three months, of how many of these
21 are still outstanding issues? Can we just do
22 that?

23 MR. MAYERSOHN: Yeah, we can do that.

24 MS. FERTIG: And then if they've all been
25 taken care of then that would resolve the issue.

1 MR. JABOUIN: Yeah, an update to this report
2 is needed, but I want to make sure that Mr.
3 Medina is able -- I mean, when hurricane season
4 arrives in either May or June he's got a lot of
5 work to do and we want to be cognizant of that.
6 But an update would need to happen anyway because
7 there are too many findings that need to be
8 resolved.

9 MS. FERTIG: Right.

10 MR. BROLINE: Just if I could add one thing.
11 You talk about the timing of follow-up, this is
12 taken directly from the EOR, the engineer of
13 record -- I'm sorry, this is Rob Broline, Carr
14 Riggs, speaking. This is taken right from
15 engineer of record and it's also quoted in the
16 body of the report, so we can conclude that the
17 EHPAs listed in this letter can be used and be
18 recertified as EHPAs given that there's no risk
19 to the users if the building's condition has not
20 changed since our inspection. Any item not
21 addressed in the reevaluation of reports and/or
22 confirmation of the condition of the school is
23 recommended for review during the annual
24 inspection needed at each school. So it's built
25 in to be addressed with the annual inspection.

1 So, obviously, depending on the time of the
2 inspection. And we do -- we have provided -- the
3 chief auditor's office has the complete detail
4 and I believe -- they're not here right now, but
5 I believe we provided that as well, you can help
6 out here Eric, both to PPO and to
7 pre-construction; correct?

8 Okay. So that has been provided.

9 MR. MAYERSOHN: My only concern is that, you
10 know, even though you're doing an inspection
11 annually, hurricane season starts, again, there
12 may be other issues that have, you know, I mean,
13 that may take place, but that's the whole point
14 of having the risk, you know, committee, risk
15 management committee, is for them to meet and
16 look at those issues on an ongoing basis. So I
17 think that, to me, makes me feel comfortable that
18 this is going to get addressed. The question
19 that -- the concern that I have is the funding
20 issue of it. That's -- that, to me, is the
21 problem. Look, we can make a list of here are
22 the 28 items that need to be done, who's paying
23 for it? And I think that comes back from, my
24 opinion, you know, the state should be sending
25 down money to pay for it.

1 Yes, Dr. Nesmith.

2 DR. NESMITH: And to that, Mr. Mayersohn, Mr.
3 Chair, I appreciate that. It should be duly
4 noted. And, again, looking at what needs to be
5 addressed also will be prioritized based upon
6 available resources.

7 MR. MAYERSOHN: Correct.

8 DR. NESMITH: Which goes beyond the funding.
9 So, again, that should be noted, as well, too.

10 I think what's important is to keep in mind,
11 as was noted by the engineers, the facilities are
12 able to be utilized for the upcoming hurricane
13 season. What is being address in terms of what
14 has to be fixed is not preventing those
15 facilities from use.

16 MR. MAYERSOHN: No, that, I understand. But
17 my point is, is that if we're looking at this
18 from an enhanced hurricane protection, somebody
19 who's going into a shelter and wants to feel safe
20 and secure that, you know, they're being
21 protected, and to the point that if you identify,
22 like I said, school X, you know, 25 things that
23 need to be done, although somebody's going in
24 there, and, you know, it doesn't affect the use
25 of it, if the district is going to fund it, then

1 the district is going to fund as the resources
2 become available. If the state is going to fund
3 it and they're the ones I think ultimately
4 responsible, my opinion, then the state should be
5 funding it.

6 So I was just up in Tallahassee, didn't get
7 that far, but --

8 Are there any other things?

9 Ms. Dahl?

10 MS. DAHL: I move we adjourn.

11 MR. MAYERSOHN: You can't move we can adjourn
12 because we don't have a quorum, but we can -- but
13 hearing your comments, I believe I want to thank
14 those that are still here and those that are on
15 the line for their indulgence today. As I said,
16 I think we've done -- we're improving and I think
17 that we can, obviously, make a few more
18 improvements, but we can take care of the stuff
19 and move it forward in a timely fashion.

20 So thank you guys for being here.

21 Dr. Fleming, always a pleasure.

22 Dr. Wanza, thank you.

23 DR. WANZA: I look forward to this.

24 MR. JABOUIN: And I also want to thank my
25 staff who always does an excellent job and I

1 never give them the --

2 MR. MAYERSOHN: The credit they deserve.

3 MR. JABOUIN: No, I don't. But thank you
4 staff. I appreciate it.

5 MR. MAYERSOHN: And to Mr. Bass.

6 (Meeting was concluded at 1:40 p.m.)

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REPORTER'S CERTIFICATE

STATE OF FLORIDA

COUNTY OF BROWARD

I, Timothy R. Bass, Court Reporter and Notary Public in and for the State of Florida at Large, hereby certify that I was authorized to and did stenographically report the foregoing proceedings, and that the transcript is a true and complete record of my stenographic notes thereof.

Dated this 31st day of January, 2022, Fort Lauderdale, Broward County, Florida.



TIMOTHY R. BASS
Court Reporter

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